

## Community & Environmental Support Officer

The nature of the role of a Community and Environmental Support Officer is very visible public role. You will provide on-street presence supporting national and local agendas to reduce anti-social behaviours as well as a rapid response to environmental improvement needs. The post contributes towards the delivery of the Kirklees Community Safety Partnership Plan which brings together partners and communities to tackle shared issues such as reducing crime / fear of crime, tackling anti-social behavior and protecting people from serious harm

In addition to the generic requirements outlined with the job profile, the following information provides the focus for this job/ appointment.

### Day in the life - Environmental improvement work focus

Observe, report on defects, supply evidence and undertake environmental improvement activities such as:

- Grot spots – identifying and clearing, trying to get to root cause
- Litter picking, sometime with partners / voluntary groups / or linked to events
- Removal of low branches
- Removal of graffiti
- Emptying bins
- Trimming hedges with hand shears or small hedge/pruning.
- Filling grit bins and undertaking hand gritting in bad weather
- Painting
- Basic garden maintenance activities
- Highways reactive work – ‘immediate repair needs’ such as filling potholes, resetting kerbstones and gullies.
- Using a pressure washer e.g. to remove moss on pavements
- Signage and fly poster removal
- Using a range of tools
- Checking void / empty properties including town Centre premises to prevent / deter illegal activity
- Engaging with key agencies and other parts of the service to communicate intelligence and identify interventions. For example, liaising with enforcement, cleansing or community safety, KNH or the Police. Cross - service communication is essential.
- Delivering promotional literature to town centre businesses / business community or schools.
- Maintaining records, produce letters, reports and witness statements
- Assist with traffic calming and crowd control in public events
- Taking ‘first steps’ intervention to address anti-social behaviour. Encounter emotional demands, difficult challenges due to the variety of the work and sometime unpleasant environments and people related behavior
- Providing guidance to new or less experienced colleagues, volunteers or friends of communities.
- Undertaking training to enable you to undertake various activities and work in line with New Council objectives and to do the role safely.