



Job Description

SERVICE AREA: CHILDREN & YOUNG PEOPLE

SECTION: WESTBOROUGH HIGH SCHOOL

POST TITLE: TEACHER

GRADE/SCALE: MAINSCALE / UPPER PAYSACLE

PURPOSE OF POST

- To implement and deliver an appropriately broad, balanced, relevant and differentiated curriculum for pupils and to support a designated curriculum area as appropriate.
 - To facilitate and encourage a learning experience which provides pupils with the opportunity to achieve their individual potential.
 - To contribute to raising standards of pupil achievement.
 - To share and support the school's responsibility to provide and monitor opportunities for personal and academic growth.
 - To be accountable for the progress of pupils taught as a subject teacher.
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KEY AREAS

1. Teaching and Learning
2. Pupil Progress
3. Pupil Behaviour
4. Other Responsibilities

DUTIES & RESPONSIBILITIES

1. Teaching and Learning

- 1.1 Deliver a broad, balanced and relevant curriculum.
- 1.2 Plan and deliver engaging lessons which challenge and enthuse, strengthening pupils' attitudes to learning.
- 1.3 Plan and deliver appropriate syllabuses, resources, schemes of work, marking, policies and teaching strategies in the faculty.

2. Pupil Progress

- 2.1 Monitor and support pupil progress and use the information to inform teaching and learning.
- 2.2 Contribute to raising pupil achievement.
- 2.3 Attend parents' evenings and provide constructive feedback to parents on the



progress of their child.

2.4 Maintain appropriate records and ensure information is up-to-date and accurate.

3. Pupil Behaviour

3.1 Maintain discipline in accordance with the school's behaviour management procedures.

3.2 Encourage good practice with regards to punctuality, behaviour, standards of work and homework.

3.2 To be a tutor to an assigned group of pupils and to undertake that role in line with the expectations outlined in the Staff Handbook.

3.4 To promote the general progress and well-being of individual pupils and of the tutor group as a whole.

4. Other Responsibilities.

4.1 Contribute to the department's development plan and its implementation.

4.2 Take part in the school's staff development programme by participating in arrangements for further training and professional development.

4.3 Engage actively in the performance management review process.

4.4 Take part in the development and management of activities relating to the curriculum and pastoral functions of the school.

4.5 Any other duties that might reasonably be requested by the Headteacher.

RESPONSIBLE TO: Team Leader

JD Reference No	Teacher M/S
JD Prepared / Amended	
Refers to Estab(s)	



Person Specification

SERVICE AREA: EDUCATION

POST TITLE: TEACHER OF MUSIC

GRADE: MPS/UPS

Information for candidates: the person specification provides an outline of the experience, skills and abilities we expect the successful candidate to possess. You should match your own skills, experience and abilities to those listed below. Tell us in what way you have carried out the criteria asked for.

			RELEVANT CRITERIA	ESSENTIAL ✓ where relevant	DESIRABLE ✓ where relevant	Yes	No
1.	EDUCATION /QUALIFICATIONS	1.1 1.2	Well qualified graduate in Music QTS	✓ ✓			
2.	KNOWLEDGE, SKILLS AND COMPETENCES	2.1 2.2 2.3 2.4 2.5 2.6 2.7	Ability to plan a scheme of work linked to qualification programmes of study. Ability to link tasks to schemes of work and to assess them against appropriate criteria. Understanding the principles of assessment and of the ways in which it can be used to increase pupil motivation. Ability to contribute to the development of a range of teaching and learning strategies. Knowledge of pupil monitoring systems and the ability to use pupil data to set targets. Good communication skills. Ability to use ICT to engage learners.	✓ ✓ ✓ ✓ ✓ ✓ ✓			
3.	EXPERIENCE	3.1 3.2	Experience of teaching Music Experience of developing effective teaching resources and strategies, and sharing good practice with others.	✓ ✓			



4.	PHILOSOPHY AND COMMITMENT	4.1	An understanding of and commitment to comprehensive values and the inclusion agenda.	✓			
		4.2	A belief that everyone can benefit from and has an entitlement to high quality educational opportunities.	✓			
		4.3	A personal commitment to lifelong learning and continuous professional development.	✓			
		4.4	Commitment to high standards, best value and continuous improvement.	✓			
		4.5	A “can do” approach and positive attitude to innovation and change.	✓			
5.	PERSONAL QUALITIES	5.1	To work as part of a team.	✓			
		5.2	Good interpersonal skills.	✓			
		5.3	Enthusiasm.	✓			
		5.4	Initiative and self-motivation.	✓			
		5.5	Flexibility, creativity and the ability to think laterally.	✓			
		5.6	Stamina and a capacity for hard work.	✓			
		5.7	Good time management skills.	✓			
		5.8	The ability to be reflective and self-critical.	✓			
		5.9	Exemplary attendance record.	✓			

ES Reference No	
ES Prepared/Amended	May 2020
Refers to Estab(s)	