

Strategic Partnership Lead for Assets & Estates Grade 16

Job Focus

You will be responsible for the leadership and management of the Asset Strategy team and the Disposals, Acquisitions and Commercial teams ensuring effective and efficient strategic and operational day to day management of the services provided by these teams. This includes development and implementation of the Council's Asset Strategy, the management of the Council's Commercial Estate and land portfolio and managing the response to the multitude of property related queries received by the Council in relation to its land and building assets.

To be successful in this role you will be a strong and innovative leader with proven commercial acumen and the behaviours, knowledge, and experience to influence senior stakeholders and enable transformational change. You will demonstrate all of the Council's behaviours and expectations and continually strive for excellence.

You will support the Head of Service to drive forward the delivery of key Council priorities and specific work streams that impact on your strategic responsibilities. These include, for example, production of the Council's Asset Strategy, driving forward the reshaping of the Council's office accommodation portfolio post COVID recovery through the Way We Work programme, leading on the asset and estates input into key council projects such as the Cultural Heart, Station to Stadium, Huddersfield, and Dewsbury Blueprints, and ensuring that the Commercial estate is revitalised and delivers key council outcomes. A critical outcome for your teams is to ensure that the Council uses its land and property assets efficiently and effectively to optimise service delivery at minimum cost in support of the Council's objectives.

Role Description

- Leading the development and implementation of the Council's Asset Strategy.
- Providing strategic oversight of the Council's office accommodation portfolio ensuring that it is fit for purpose in a post COVID world, is aligned with place-based working, delivers transformational change through the Way We Work programme and is closely aligned to the work of the Corporate Facility Management (FM) team who manage the portfolio on a day-to-day operational basis.
- Ensuring that there is a periodic, systematic review of all Council owned property and land assets to ensure that our extensive portfolios are used efficiently and effectively to support service delivery.
- Liaising with and supporting the work of the Corporate Facilities Management Service to support their linked delivery of FM services to Council property and land.
- Working with all Council Services to ensure that their needs and outcomes are reflected in the Council's Asset Strategy and their needs are deliverable using the Council's land and property assets.
- Working with Partners, the Voluntary, Charitable and Social Enterprise Sectors and regional organisations such as the West Yorkshire Combined Authority and One Public Estate in relation to the most efficient and effective use of the Council's assets.

- Oversight of the Community Asset Transfer (CAT) process, ensuring that applications for transfer are robustly assessed in a timely manner in line with the Council's procedures and that decisions are taken transparently through cabinet if required.
- Management of the Assets of Community Value process in line with Government legislation.
- Strategic oversight of the Council's extensive Commercial portfolio of land and property including significant retail and office assets, ensuring that the commercial portfolio is modernised, performs well, delivers the financial return required by the Council and contributes strongly to the Council's key strategic outcomes.
- Strategic Leadership of the Service's input into key Council regeneration projects including the Cultural Heart, Station to Stadium and the Huddersfield and Dewsbury Blueprints, plus major land and property acquisitions and disposals that help deliver the Council's ambitions.
- Oversight of the Disposals and Acquisitions process ensuring that Council procedures and legislative requirements are adhered to, that any capital receipt targets are achieved, and the overall Service is performed in a timely manner.
- Ensuing that all Council land and property enquiries and issues associated with, for example, easements, wayleaves, site licenses, encroachments, residents' questions, and queries are dealt with professionally in a timely manner and in accordance with Council procedures.
- Ensuring that the Council's GIS (Terrier) Mapping system is robust, accurate and provides a high-quality service that meets the needs of the Council and external agencies.
- Management of the revenue budget and income targets aligned to the teams working within the Assets and Estates Service to ensure that the teams operate in an effective and efficient manner that ensures that the Council meets its legislative and statutory duties.
- Changing hearts and minds – creating a restorative and collaborative 'assets and estates' culture that meets the needs of the Council and supports the outcomes of all services.
- Support the regeneration of Kirklees towns, districts, and neighbourhoods through the effective, efficient, and innovative use of land and property.
- Development and implementation of appropriate Key Performance Indicators so that the Service's overall performance can be monitored, benchmarked, and adjusted as required.

Position of job in organisational structure



Employee Specification

Knowledge, qualifications, skills, and experience	Shortlisting criteria
Degree qualification or equivalent	Essential
RICS qualification and membership	Desirable
Significant experience within a local authority or similarly complex organisation in a middle/senior management position.	Essential
Proven track record of service delivery to agreed levels of performance and standards	Essential
Experience of managing organisational change	Essential
Experience of managing customer expectations	Essential
Team player style of approach, ready to take on any challenge	Essential
Experience of managing significant budgets.	Essential
Demonstrable extensive knowledge / experience of leading teams delivering an asset and/or estates type function.	Essential
Ability to lead, manage and develop large multi-disciplinary teams and to provide strategic leadership through a matrix structure	Essential
Strong influencing and stakeholder management skills and the ability to build relationships at a political, senior and management level and negotiate complex issues.	Essential
Effective development, management and motivation of staff assigned to projects or programmes of work	Essential
Up to date knowledge of external issues (including legislative and statutory etc..) affecting areas of responsibility	Essential
Proven ability and experience in designing, developing, and implementing strategies and plans, interpreting, analysing, and using data, metrics and knowledge to inform their development.	Essential
Manage the development of robust business processes, policies, and strategies for improvement.	Essential
Ability to identify, reassess and prioritise resources effectively, in a context of competing demands.	Essential
Able to use commercial and technical knowledge to evaluate business cases/investment proposals to identify options and make recommendations...	Essential
Ability to make effective use of all forms of communications to ensure the Council objectives and audience requirements are effectively achieved.	Essential
Understanding of wider issues in local government, partner organisations, public and private sector.	Essential
Demonstrable commitment to performance management and productivity to meet the Council's priorities.	Essential
Ability to demonstrate strategic capability and capacity.	Essential
Demonstrates personal commitment to continuous self-development and service improvement	Essential
Demonstrates a flexible, creative, and innovative solutions focused approach.	Essential
Strong change management skills	Essential



Knowledge, qualifications, skills, and experience	Shortlisting criteria
Ability to write clear and concise reports and other forms of communications and to adapt communications style to meet the requirements of the audience;	Essential
Ability to manage own workload and competing priorities, work independently and continue to deliver to agreed deadlines.	Essential

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Job Category	Growth & Regeneration	Grading ID	65660
Job ID	80101159	Last Updated	April 2022
Job Focus	Yes	Career Progression	No

Contractual Variants

DBS Category	No	DBS Type	No
Health Check	No	Politically Restricted	No
24/7 working	No	Public Holidays	No
Night Working	No	Alternating Pattern	No
Standby	No	Other	No