



## Civil Engineering Technician Apprenticeship

|                                     |   |
|-------------------------------------|---|
| <b>Service</b>                      | <b>Highways</b>   |
| <b>Location</b>                     | Honley or Liversedge  |
| <b>Salary</b>                       | £10.18 from April 2023  |
| <b>Working week &amp; Hours</b>     | 37 hours - including college attendance/qualification work  |
| <b>Contract type &amp; Duration</b> | Fixed-term Apprenticeship   |
| <b>Reporting to</b>                 | Various   |
| <b>Eligibility to apply</b>         | <p>Please note you are only eligible to apply for this role if:</p> <ul style="list-style-type: none"> <li>You have been resident in the UK for at least 3 years (there are some exceptions to this, so applicants will need to be considered on a case-by-case basis as required).</li> <li>You are not in full time compulsory education and are aged 16 or over by the time you start the Apprenticeship.</li> <li>You are able to meet the entry requirements of the qualification and to undertake the studying and coursework required to complete the course.</li> </ul> |

### Apprenticeships with Kirklees Council

If you are looking for hands on experience and learning on the job then an apprenticeship could be the right route for you. An apprenticeship with Kirklees Council will help you on your journey to grow your career alongside working towards a qualification. As a Civil Engineer Technician Apprentice you will be required to complete 3 year training programme that will cover all aspects of the role and will be delivered through attendance and blended learning delivered by a registered training provider. We are committed to recruiting a diverse workforce and would welcome applications from underrepresented groups.

### Job Purpose

Highways Service focus on maintaining and improving Kirklees roads and pavements, improving safety, supporting local communities and economies whilst encouraging environmentally friendly travel. You will contribute to providing effective engineering or technical services that improve the lives of customers.

Working as an Apprentice Civil Engineering Technician you will be part of our Civil Engineering Apprentice Engineer Programme. As part of our programme, apprentices move around the different departments in Highways learning lots of different roles whilst also learning at college.

You will complete a 3 year Civil Engineering Technician Apprenticeship Level 3. College attendance and successful completion of these studies is an essential requirement of this

Apprenticeship that covers all aspects of the role and delivered by Leeds College of Building. On completion of the apprenticeship you will have satisfied the requirements for registration as an Engineering Technician by the relevant professional engineering institution qualification.

You will learn and put into practice a broad range of civil engineering skills as well as project management and engagement and consultation required for roles within the Highways Service. The role is to provide technical support to engineers and other construction professionals in the design, development, construction and maintenance of the built environment.

Working towards a level 3 Civil Engineering Technician can lead to a career in civil engineering.

## Key areas of Responsibility

As an apprentice engineer you will move around different teams in the Service learning the following skills:

- **Design** – assist in the development of technical solutions by producing design models, calculations, reports and drawings, surveying a site and using appropriate analysis
- **Analysis** – using appropriate software systems and other data gathering tools and tests to solve technical problems
- **Project Delivery** – contributing to planning, managing work schedules, budgets and deadlines making sure there is compliance with industry specifications, standards and guidance
- **Site engineering** – operating quality systems and Health, Safety and Risk Management Procedures and checking technical aspects of site activities

## Behaviours and expectations

The right behaviours and attitudes are as important to us as the skills you bring to the job. We expect all our employees to demonstrate the following behaviours:

- Positive
- Honest
- Respectful
- Flexible
- Communicative
- Supportive

## Employee Specification

| Knowledge, qualifications, skills, and experience   | Shortlisting criteria |
|---|-----------------------|
| 5 GCSEs at Grade A* - C/4 – 6 including Maths (Grade B/5), English and Science or their equivalent  | Essential             |
| Able to demonstrate an aptitude for the skills taught in the Apprenticeship (for example through work experience, qualifications or references) | Essential             |
| Experience of Microsoft Office applications, including Word and Excel   | Essential             |
| An understanding of Health and Safety in the Workplace and how this applies to this role and the work you will do                               | Essential             |
| Has ability to gain and apply technical knowledge and understanding to a range of highways related activities.                                  | Essential             |

## How to apply

If you would like to apply for this role, click on the **Apply for this Job** button on the 'Job Details' page and follow the on-screen instructions to register as a new user or log-in if you have applied previously.

Should you experience any difficulties using the online application system, please email [Council.Apprenticeships@kirklees.gov.uk](mailto:Council.Apprenticeships@kirklees.gov.uk)

Please note that you will be notified of the progress of your application by automatic emails from our e-recruitment system. **Please check your spam/junk mail** regularly to ensure that you receive all emails.

**Privacy Notice** - at Kirklees Council we take your privacy seriously and will only use your personal information within Kirklees Council to support your expression of interest. We will hold the information about you securely, and no longer than reasonably necessary.

**Further information** - If you would like further information about [how-we-use-your-data](#), please see the privacy notice for Kirklees Council.