

# Housing Strategy & Partnership Manager Grade 14

## Job purpose

In Kirklees we are focused on outcomes more than process and believe that to achieve the best outcomes for local citizens we need to be thinking “People, Place, Partners” and “working with rather than doing to.” We have a significant programme of investment in the physical infrastructure of our towns that builds on our rich history. We are committed to an inclusive Kirklees and to ensuring that everyone benefits from improved outcomes.

Part of the Growth and Regeneration Directorate, Housing Services sits within the Skills and Regeneration service area. Housing Services takes the lead on the Council’s strategic housing role and functions; a role which is at the heart of achieving social, economic and environmental outcomes which shape our communities, create a sense of place and provides decent housing that contributes significantly to improving health and wellbeing and overall quality of life.

Reporting to the Head of Housing Services your main focus will be on working with others to develop and review the Council’s range of housing strategies and action plans and key housing policies.

This role is based within Skills and Regeneration – Housing Services  
Find out more about [working for Kirklees](#).

## Key areas of responsibility

An experienced and knowledgeable housing professional you will play a key role in developing the strategic vision for enabling people in the Kirklees district to have access to and live in quality homes and neighbourhoods, putting these issues at the heart of delivering the Council’s vision and shared outcomes for its citizens.

You will take a strategic lead for the service in horizon scanning for legislation and other sector wide changes, identifying opportunities and through interpretation of relevant changes develop appropriate responses through the revision of strategies, policies, procedures and processes, ensuring they are effectively communicated and implemented.

You will be instrumental in policy development and in shaping services and will lead on ways of improving outcomes for local people developing creative solutions – responding to changes in legislation, practice and demand.

You will effectively use your interpersonal and communications skills when working as a change agent with colleagues across the organisation and with partners in line with the Council’s behaviours and values. Developing critical relationships across the Council and with key partners in both the statutory and third sectors to develop seamless services across boundaries by taking a multi-agency approach will be key to your success.

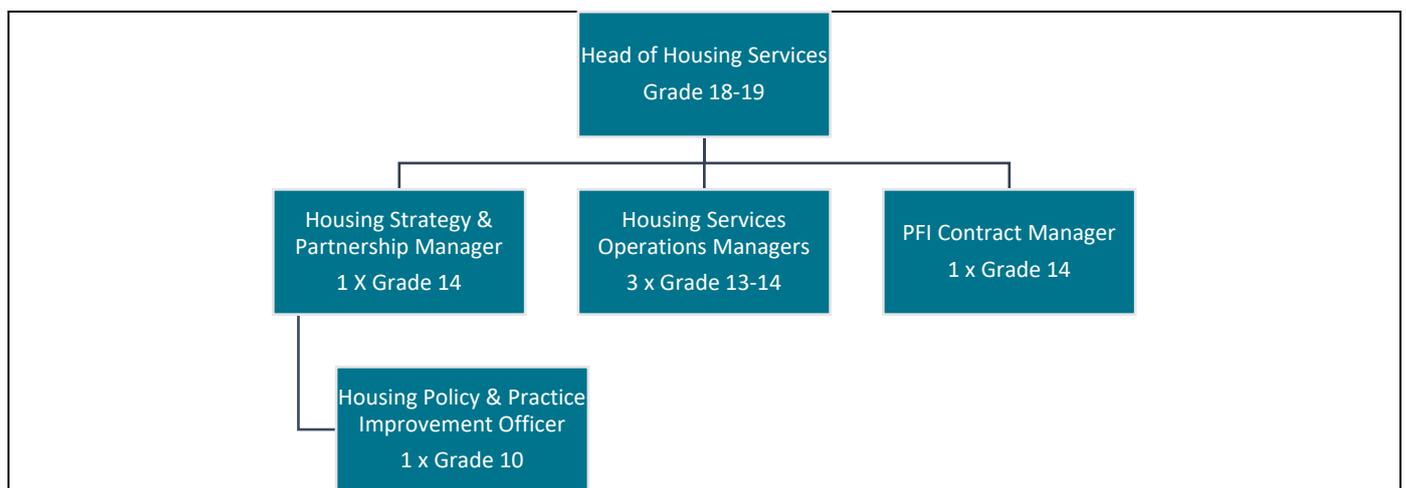
You will play a lead role in ensuring that the service has arrangements in place to safeguard and protect people at risk of neglect, including self-neglect or abuse. You will deputise for the Head of Services on the Kirklees Safeguarding Adults Board and support the work of the Board by being an active member of its subgroups.

The links between good quality housing and the health and wellbeing of our citizens is well documented, you will work with Public Health and others to identify and address health inequalities and contribute to the development of wider strategic approaches.

Part of the Housing Services Management team working flexibly and collaboratively with 3 Operations Managers and the Housing PFI Contract Manager you will proactively play your part in leading and managing the service to promote and develop effective and integrated frontline housing services. This will include identifying opportunities to bid for external funding which supports our strategic ambitions and operational priorities from a range of Government departments and other organisations and agencies and leading on the development of funding bids and managing resources.

You will be responsible for managing and supporting the work of the Housing Policy and Practice Officer. A positive role model you will champion quality service delivery and performance improvement, proactively support the development and potential of the Housing Policy and Practice Officer and all service employees and promote a culture which maximises employee contribution to achieving service priorities and improved outcomes for our citizens.

## Position of job in organisational structure



## Employee Specification

<b>Knowledge, qualifications, skills and experience</b>	<b>Shortlisting criteria</b>
Specialist knowledge of strategic and operational housing issues including relevant legislation and government strategies, policies and guidelines.	Essential
Understanding of wider issues in local government, partner organisations and of public and private sector agendas relevant to the role.	Essential
Knowledge of safeguarding, inclusion & diversity and health & safety issues and legislation in relation to the role	Essential
Understands the leadership of change in a political environment and has a broad understanding of the principles of change and project management.	Essential
Educated to degree level or can demonstrate an ability to work at the required level	Essential
Management Qualification	Desirable
Proven ability to think strategically and experience in designing, developing and implementing strategies and policies.	Essential
High level communication skills to be able to present complex information both verbally and in writing to a variety of internal and external audiences.	Essential
Strong influencing and stakeholder management skills and the ability to build relationships at all levels including at a political and senior management level.	Essential
Substantial experience of working in the social housing sector (Local Authority / ALMO / Housing Association)	Essential
Experience of partnership working and the skill and ability to work collaboratively with partner organisations to achieve shared outcomes	Essential
The ability to work effectively as part of a team coupled with the ability to work on one's own to achieve results	Essential
Experience of and ability to demonstrate successful employee, budget and resource management.	Essential
Experience of and ability to identify, develop and make bids for funding from external organisations and agencies.	Desirable
Willingness to undertake learning and development opportunities relevant to the post	Essential

## Behaviours and expectations

The right behaviours and attitudes are as important to us as the skills you bring to the job. We expect all our employees to demonstrate the following behaviours:

- Positive
- Honesty
- Respectful
- Flexible
- Communicative
- Supportive

You will also promote and be a role model of the Council's expectations of a New Council Employee within the organisation. This role is at level 3. Find out more about [Council Behaviours and Expectations](#).

## General information

See your responsibilities related to [Safeguarding](#).

This Job Profile is intended to provide an understanding and appreciation of the responsibilities of this particular job. It is not possible to specify every detail and we expect you to work flexibly within your skills, knowledge, experience and grade of this job.

## For Office Use Only:

Job Category		Grading ID	
Job ID	70011404	Last Updated	January 2021
Job Focus		Career Progression	

## Contractual Variants

DBS Category		DBS Type	
Health Check		Politically Restricted	
24/7 working		Public Holidays	
Night Working		Alternating Pattern	
Standby		Other	
Checked by HR			