

Development Management Group Leader Grade 15-16 (additional Market Rate Supplement of £4000) x2 posts

(1 GL to lead two Area Planning Teams, Planning Compliance Team and Sub Planning Committees and 1 GL to lead the Major Applications Team, Highways Development Management, Conservation, Design, Trees and Ecology Team and to lead the Strategic Planning Committee)

Job purpose

We are a large Metropolitan district authority which includes the thriving University town of Huddersfield and the stunning Pennine countryside. We have diverse towns and villages ranging from Dewsbury at the edge of Leeds to Holmfirth at the edge of the Peak District.

At Kirklees we are expecting big changes. To ensure we can continue to prosper we have adopted our new Local Plan and Quality Places SPDs and are well set in the delivery of sites with a focus on achieving quality places we can all be proud of. We know we need to deliver new homes and jobs to create the communities of the future and cement our position in the Leeds City Region. We are preparing for a bright future which is why we need to strengthen our Development Management team with 2 Group Leaders working in partnership to manage the Group. However, we recognise there are challenges ahead not least in balancing the expectations of growth with our vibrant local communities, the infrastructure requirements and our quality landscapes.

At Kirklees we want to be innovative and creative in the way we work to deliver our services to our communities, so we are always looking for better and smarter ways to work. This is why the Development Management part of the Planning Service needs forward thinking and driven individuals to take us forward. For an informal discussion please contact Head of Planning and Development, mathias.Franklin@kirklees.gov.uk

This role is based within Planning Services.

Alongside your Policy Group Leader counterpart, you will take a lead role in providing a dynamic Planning Service which is striving to make changes all the time but is committed to the economic growth of the district. Each Development Management Group Leader will be responsible for leading separate Planning Committees, Planning and Technical teams and most importantly working together as the management leadership team for the DM Group and deputising for each other when required.

Your main challenge and opportunity to shine will be to balance the competing demands of the Council's strategic aspirations, community concerns and environmental constraints whilst delivering high quality development through the planning process.

We currently deal with more than 4000 applications of various kinds every year, one of the largest caseloads in the Yorkshire area. We have in excess of 4500 listed buildings and 59 conservation areas. Added to that is a portfolio of stone and aggregates quarries and our position adjacent to the Peak District National Park.

Your task will be to manage the Development Management Service in Kirklees in partnership with

your Group Leader colleague. You will be responsible for directing the overall management of a number of teams which contribute to the development management function. These include: two area-based teams; a majors and minerals team, Highways Development Management Team, Conservation, Design, Ecology and Trees Team and the planning compliance team. Team work is key to success.

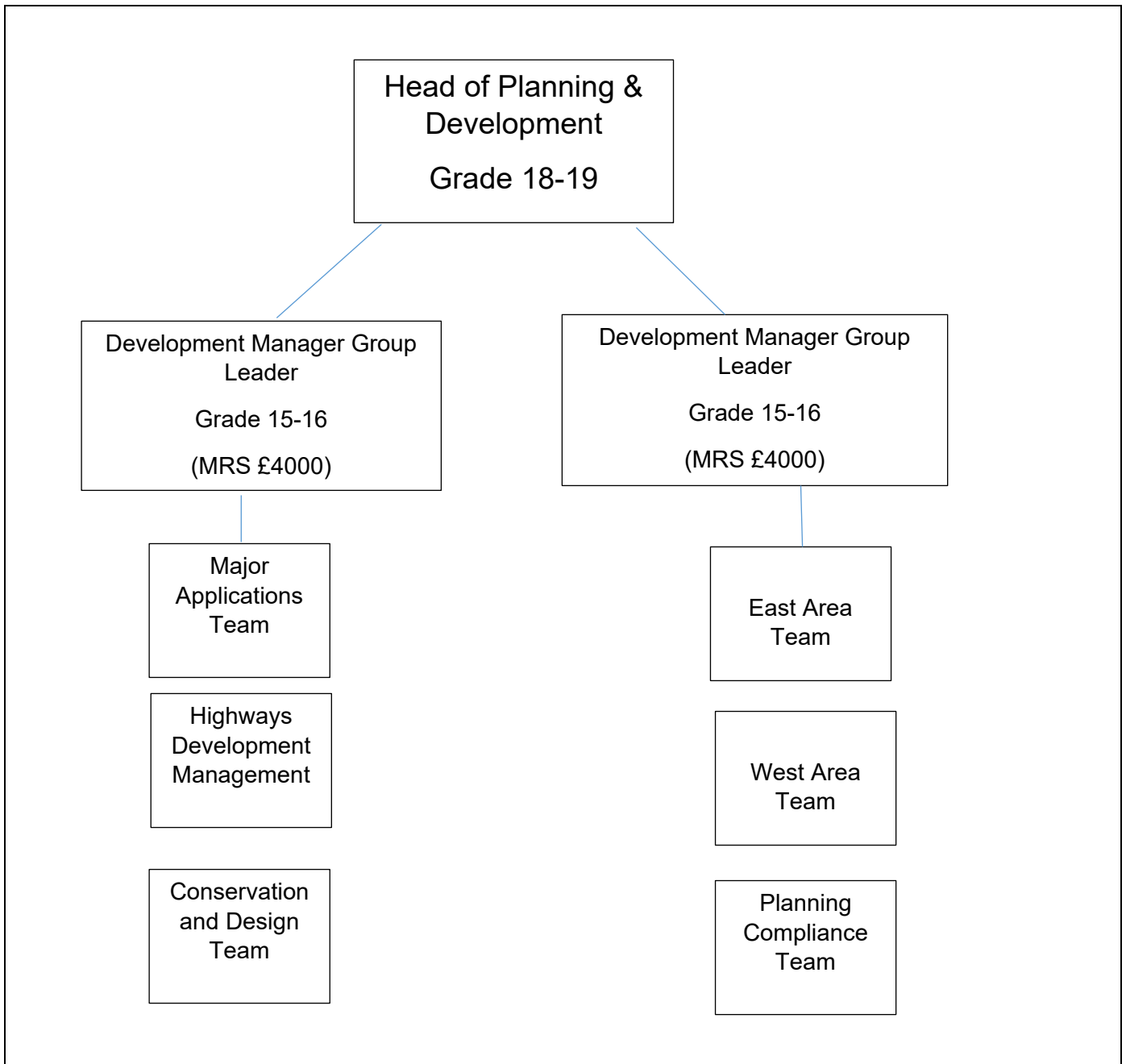
Reporting to the Head of Planning and Development you will take an important role in ensuring new development proposals are delivered in a co-ordinated way, you will ensure the service we provide is positive and progressive and always mindful of ever-changing national policy, support the development of our local planning policies and guidance and performance frameworks.

Find out more about [working for Kirklees](#).

Key areas of responsibility

- Deliver a responsive, robust and proactive Development Management service in tune with the strategic aspirations of the Council
- Develop and work within a performance management framework, setting out and delivering objectives and targets within the service
- Monitor resources, skills and expertise in the provision of and efficient and effective delivery of service.
- Through day-to-day practice and close working with individuals, ensure that there is an emphasis on positive outcomes and that customer focus is reinforced.
- Ensure that budgets assigned are allocated, monitored, managed and controlled effectively. Making sure that resources best match the volume of work under consideration.
- Through ongoing monitoring, ensure a consistent and accurate approach to planning advice, decisions and reports across the service.
- Assess and present reports on major incoming applications and give evidence at public inquiries as required.
- Take the lead role at our planning committees.
- Create close and productive working relationships with elected Members, communities, the development industry, consultees and colleagues across the Council.

Position of job in organisational structure



Employee Specification

Knowledge, qualifications, skills and experience	Shortlisting criteria
<p>Knowledge</p> <ul style="list-style-type: none"> Through day-to-day practice and close working with individuals, ensure that there is an emphasis on positive outcomes and that customer focus is reinforced. Ensure that budgets assigned are allocated, monitored, managed and controlled effectively. Making sure that resources best match the volume of work under consideration. Through ongoing monitoring, ensure a consistent and accurate approach to planning advice, decisions and reports across the service. Monitor resources, skills and expertise in the provision of and efficient and effective delivery of service. 	<p>Essential</p>
<p>Qualifications</p> <ul style="list-style-type: none"> Have a relevant professional qualification - MRTPI is desirable. 	<p>Essential</p>
<p>Skills</p> <ul style="list-style-type: none"> Assess and present reports on major and minor incoming applications at planning committees, public meetings and appeals where required. Take the lead role at our planning committees. Create close and productive working relationships with elected Members, communities, the development industry, consultees and colleagues across the Council. Develop and work within a performance management framework, setting out and delivering objectives and targets within the service Have extensive experience in development management particularly in connection with large scale major development proposals and their implementation with other council services. Have extensive knowledge and experience of supervising and managing teams across Development Management. Have in depth and extensive knowledge in the latest national planning policy, guidance and procedures. Have in depth experience of major or complex development proposals; their management and how to negotiate key outcomes on behalf of the Council with developers and/or key stakeholders Be experienced at working in a sensitive political environment. Have substantial knowledge and experience of preparing and presenting evidence at public inquiry or examination. 	<p>Essential</p>
<p>Experience</p> <ul style="list-style-type: none"> Have extensive experience in development management particularly in connection with large scale major development proposals. Have extensive knowledge and experience of supervising and managing teams. 	<p>Essential</p>

Behaviours and expectations

The right behaviours and attitudes are as important to us as the skills you bring to the job. We expect all our employees to demonstrate the following behaviours:

- Positive
- Honesty
- Respectful
- Flexible
- Communicative
- Supportive

You will also promote and be a role model of the Council's expectations of a New Council Employee within the organisation. This role is at level 2. Find out more about [Council Behaviours and Expectations](#).

General information

This Job Profile is intended to provide an understanding and appreciation of the responsibilities of this particular job. It is not possible to specify every detail and we expect you to work flexibly within your skills, knowledge, experience and grade of this job.

For Office Use Only:

Job Category		Grading ID	
Job ID		Last Updated	Feb 2021
Job Focus		Career Progression	