# **Job Profile**



## Specialist Social Worker (Adult Safeguarding) – Grade 8-10

At Kirklees we want to be innovative and creative in the way we work to deliver our services to our communities. We know we have challenging times ahead so we are always looking for better and smarter ways to work.

In Kirklees we aim to deliver high quality Adult Safeguarding Services. You will be working with adults at risk to deliver their care and support needs, ensure choice, safety and protection, preventing abuse and neglect through effective management of risk. Safeguarding Consultants provide an important and valued professional function working with some of the most vulnerable adults in society. Although legislation and policies change, your role remains one which puts safeguarding at the centre. With the benefit of your experience and professional expertise you will deal with complex cases ensuring individuals are supported and risk is managed proportionately.

Safeguarding consultants are co-located with Gateway to Care Workers dealing with all initial adult safeguarding enquiries across Kirklees.

This role is based within Adults & Health. Click here to find out more

#### The Job

The Safeguarding Service in Kirklees is committed to principles of SUPPORT, ENABLEMENT, PREVENTION and CHALLENGE and you will be a key person in developing these areas, working to embed them into safeguarding practice.

As a Safeguarding Consultant, you will have in depth knowledge and experience of adult safeguarding including direct work with adults potentially at risk and you will have an understanding of whole family thinking. You will be responsible for providing high quality Social Work practice including safeguarding in line with the Care Act.

You will be the first point of contact for customers reporting safeguarding concerns and will be required to follow the guidance of the Care Act which has placed safeguarding adults on a statutory footing with new duties and responsibilities. You must be able to work in a person centred way, following the principles of Making Safeguarding Personal at all times.

You will gather information, balance risk and the person's wishes, ensuring immediate safety where necessary and either resolve the safeguarding concerns at this point or progress to a risk management response or formal enquiry.

Sound decision making based on excellent knowledge of the legal framework and with the person's wishes and best interests at heart is central to this role. Working closely with colleagues from across the Council, heath agencies, local care providers, advocates and other partners is essential to the effectiveness of the Safeguarding Consultant role.

You will be required to work in line with the West and North Yorkshire and York Multi-Agency Safeguarding Policy

### **Job Checklist**

- Contributes professional judgment and decision making to safeguarding concerns reported to Kirklees Council.
- Gathers the relevant information, in partnership with the person and other agencies, to ensure safety needs are met and that appropriate risk assessments are in place.
- Has direct contact with adults at risk, their families or representatives and members of the public.
- Supports individuals to make informed choices about their safety and to identify their desired outcomes.
- Completes home visits, refers and sign posts to other agencies.
- Works within a legal framework including the Care Act and Mental Capacity Act including assessing capacity to make decisions.
- Makes decisions about further actions with regard to the person or organisation responsible for the abuse or neglect.
- Adopts a risk sensible approach
- Enables adults to achieve resolution and recovery.
- Maintains accurate and up to date case records and works within confidentiality and information sharing protocols. Provides verbal and written reports to an excellent standard.
- Works effectively as part of a team and with a range of agencies and professionals.
- Works flexibly and embraces new ways of working.

Please click <u>here</u> to see your responsibilities related to safeguarding.

# **Job Profile**



### **The Person**

We need employees who feel driven to achieve the best, are hardworking, respectful and thoughtful to each other and our customers and to be creative, wherever they work.

Working in Social Care is a challenging and rewarding job and safeguarding our Kirklees residents is integral to everything we do. With your help people can be supported to make informed choices, remain independent for longer and stay safe. We are looking for individuals with energy and talent to join this new team.

You will need an in-depth knowledge of the West and North Yorkshire and York Multi-Agency Safeguarding Policy and Procedures and be able to demonstrate experience of adult safeguarding including working directly with adults at risk.

There will be a strong focus upon your own personal professional development to enhance your skills and practice. Our aim is to develop confident and competent practitioners, thereby supporting better outcomes for people we work with and equipping you with real and transferable skills for the future.

The right behaviours and attitudes are as important to us as the skills you bring to the job. We expect all our employees to demonstrate the following behaviours:

- Positive
- Honesty
- Respectful
- Flexible
- Communicative
- Supportive

You will also promote and role model the Council's Expectations of a New Council employee within the organisation.

This role is at level 2. To find out more about Council Behaviours and Expectations please click <u>here</u>. These will be tested throughout the selection process.

### **Person Checklist**

- Social work qualified and SWE registered.
- Significant experience of working in adult social care.
- A good understanding of the Adult Social Care legal framework; understanding the particular needs of adults potentially at risk of abuse or neglect.
- Ability to undertake high quality assessments and provide clear analysis within set timescales
- Ability to take responsibility for personal professional practice and development and to apply the Social Work process into practice.
- Ability to transfer knowledge, values and skills to new situations.
- Ability to work within the Professional Capabilities Framework, statutory requirements and Council policies.
- Ability to use IT equipment for the communication and recording of information.
- Possession of a full and valid driving licence is essential and it is expected that you will either use your own car or a council vehicle.
- Willingness to undertake an enhanced Disclosure and Barring Service check.

#### For appointment at Grade 10:

 Able to demonstrate progression to Level III Social Worker.

This Role Profile is intended to provide an understanding and appreciation of the responsibilities of this particular job. It is not possible to specify every detail and we expect you to work flexibly within your skills, knowledge, experience and grade of this job.

For Recruitment Purposes: In order to be considered for this role you will need to demonstrate on your application how you meet the Person Checklist.