



# Apprentice Client Construction Support Technician

<b>Service</b>	Homes and Neighbourhoods
<b>Location</b>	Kirklees
<b>Salary</b>	£10.18 per hour from April 2023
<b>Working week &amp; Hours</b>	37 hours – including college attendance/qualification work
<b>Contract type</b>	Fixed-term Apprenticeship
<b>Reporting to Manager</b>	Team Leader
<b>Eligibility to apply</b>	<p><b>Please note you are only eligible to apply for this role if:</b></p> <ul style="list-style-type: none"> <li>• You have been resident in the UK for at least 3 years (there are some exceptions to this, so applicants will need to be considered on a case-by-case basis as required).</li> <li>• You are not in full time compulsory education and are aged 16 or over by the time you start the apprenticeship.</li> <li>• You are able to meet the entry requirements of the qualification and to undertake the studying and coursework required to complete the course.</li> </ul>

## Apprenticeships with Kirklees Council

If you are looking for hands on experience and learning on the job, then an apprenticeship could be the right route for you. An apprenticeship with Kirklees Council will help you on your journey to grow your career alongside working towards a qualification. As a Client Construction Support Technician Apprentice, you will be required to complete a 28-month training programme that will cover all aspects of the role and will be delivered through attendance and blended learning delivered by a registered training provider. We are committed to recruiting a diverse workforce and would welcome applications from underrepresented groups. You will work as a Client Construction Support Technician and will be required to complete a training programme that will cover all aspects of the role and will be delivered through blended learning by a registered training provider.

## Job Purpose

You will work as an Apprentice Client Construction Support Technician You will be required to complete a 2-year training programme that will cover all aspects of the role and will be delivered through attendance at college or other distance learning methods delivered by Leeds College of Building You will complete a Construction Support Technician Apprenticeship and you will gain a Level 3 qualification.

College attendance and successful completion of these studies is an essential requirement of this Apprenticeship and is monitored and reviewed as part of the Apprentice role.

You will be based within the Assets, Building Safety and Development Team as part of Homes and Neighbourhoods. These teams provide specialist and technical support to manage building safety, programmes of improvement and delivery of new builds and refurbishments for council homes.

## Key areas of Responsibility

- Be aware of building safety, the Home Standard and other legislation and how this will affect our work.
- Work with colleagues across the Assets, Development and Building Safety teams to survey and inspect properties and develop scopes and specifications for works.
- Work with colleagues across the Assets, Development and Building Safety teams to carry out and quality assure inspections and risk assessments and manage the delivery of remedial actions and works.
- Work with colleagues to monitor and manage the delivery of inspections and works to help ensure the achievement of quality standards and performance targets.

## Employee Specification

Knowledge, qualifications, skills, and experience	Shortlisting criteria
Educated to hold at least 5 GCSEs at grade 4 standard including English and Maths or equivalent	Essential
Able to demonstrate an aptitude for the skills taught in the apprenticeship (for example through work experience, qualifications, or references)	Essential
Experience of Microsoft Office applications, including Word and Excel	Essential
Excellent communication skills	Essential
Excellent organisational skills and be able to prioritise your workload.	Essential

## How to apply

If you would like to apply for this role, click on the **Apply for this Job** button on the 'Job Details' page and follow the on-screen instructions to register as a new user or log-in if you have applied previously.

Should you experience any difficulties using the online application system, please email [Council.Apprenticeships@kirklees.gov.uk](mailto:Council.Apprenticeships@kirklees.gov.uk).

Please note that you will be notified of the progress of your application by automatic emails from our e-recruitment system. **Please check your spam/junk mail** regularly to ensure that you receive all emails.

**Privacy Notice** - at Kirklees Council we take your privacy seriously and will only use your personal information within Kirklees Council to support your expression of interest. We will hold the information about you securely, and no longer than reasonably necessary.

**Further information** - If you would like further information about [how-we-use-your-data](#), please see the privacy notice for Kirklees Council.