

Driver/Labourer – Grade 7

Job purpose

The Repairs and Maintenance service provides a first class and comprehensive service to our customers. This includes repair, maintenance, and refurbishment of our housing and public buildings. To deliver the duties of this role and meet the needs of the business and its customers you will be expected to travel throughout the district and surrounding areas.

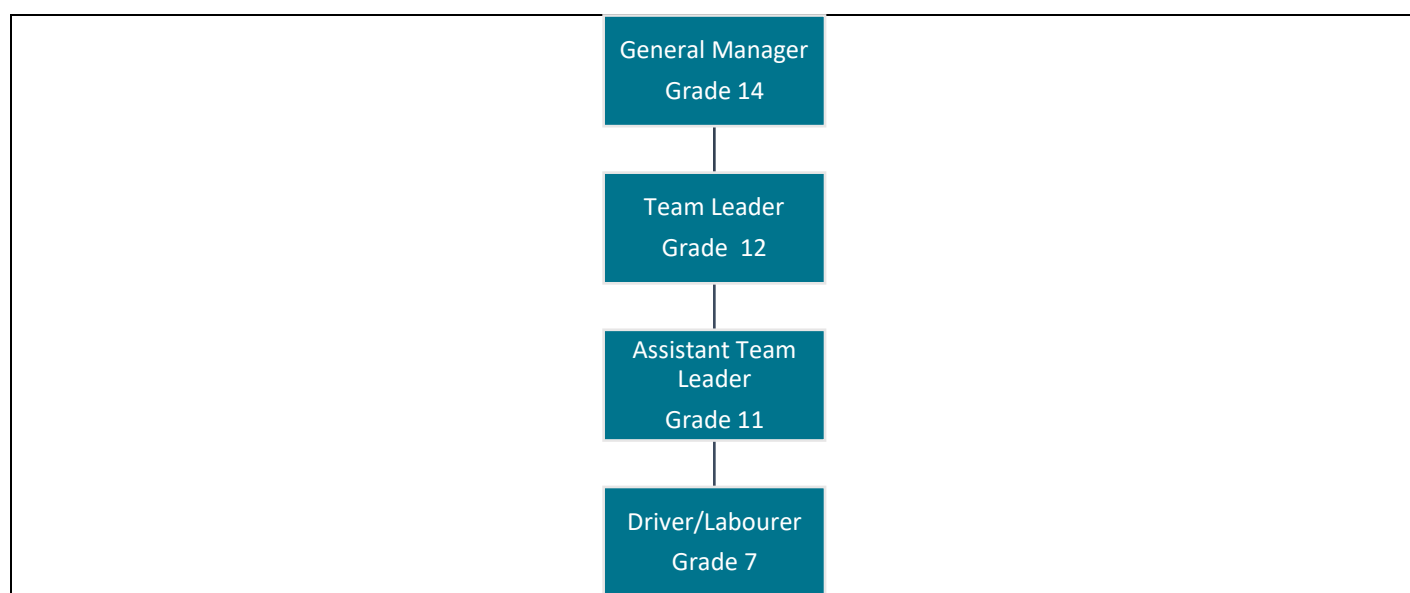
You will assist a team of trade operatives in carrying out their duties; this will involve the safe and timely transport of operatives, materials, and equipment to, from and between sites. You will be required to clearing sites before and after work has been completed ensuring that any waste removed from site is disposed of correctly and in accordance with Council procedures.

This role is based within [Growth and Regeneration](#). Find out more about [working for Kirklees](#).

Key areas of responsibility

- Transport operatives, materials, and equipment to, from and between sites.
- Assist operatives in carrying out their duties, i.e., lifting, loading/unloading, footing ladders, mixing plaster, etc.
- Clear Sites before and after work has been completed, including voids, leaving the site clean and tidy.
- Remove waste from site and dispose of it correctly following agreed Council procedures.
- Collect items from Stores and local suppliers.
- When required erect tower scaffolding on site ensuring that the scaffold is fit for purpose and complies with the relevant legislation.
- Keep the vehicle clean and tidy and in good mechanical order carrying out daily maintenance checks. Always ensure vehicle security.
- Always drive safely and courteously, comply with all traffic regulations.
- Maintain good working relationships with Kirklees tenants, members of the public and Officers of the Council.
- Keep the depot or site clean and tidy.
- Complete all relevant records using the required methods, including tachograph, PDAs if required.

Position of job in organisational structure



Employee Specification

Knowledge, qualifications, skills, and experience	Shortlisting criteria
Driving and the safe transportation of goods, materials and personnel	Essential
Working knowledge of labouring duties within the building trade.	
Practical labouring experience in a construction environment.	Essential
Must have a basic understanding of Environmental Issues of the building trade.	Essential
Willing to undertake PASMA training and certification to allow erection and dismantling of tower scaffold.	Essential
Willing to undertake and pass the Construction Skills Certification Scheme (CSCS) test.	Essential
An awareness of Customer Care Issues	Essential
Must be able to complete all necessary paperwork	Essential
Must be able to carry out simple calculations	Essential
Able to carry out physically demanding work including bending, lifting, climbing ladders, and working at heights. Accepts medical screening and any other screening appropriate to occupational risk will be required.	Essential
Travel is an essential part of this job and therefore it would be extremely difficult for you to do your job effectively if you did not use a car for all or most of the time. It is essential that you hold a full and valid driving licence, and it is expected that you will either use a council vehicle or your own car.	Essential
Accepts an enhanced DBS check is required. Please note that a conviction may not exclude candidates from appointment but will be considered as part of the recruitment process.	Essential

Behaviours and expectations

The right behaviours and attitudes are as important to us as the skills you bring to the job. We expect all our employees to demonstrate the following behaviours:

- Positive
- Honesty
- Respectful
- Flexible
- Communicative
- Supportive

You will also promote and be a role model of the Council's expectations of a New Council Employee within the organisation. This role is at level 1. Find out more about [Council Behaviours and Expectations](#).

General information

See your responsibilities related to [Safeguarding](#).

Driving licence or able to travel independently across Kirklees, exceptions maybe made for disabled candidates.

DBS check at the appropriate level.

This Job Profile is intended to provide an understanding and appreciation of the responsibilities of this job. It is not possible to specify every detail and we expect you to work flexibly within your skills, knowledge, experience and grade of this job.

For Office Use Only:

Job Category	Building Services	Grading ID	12090
Job ID	80100495	Last Updated	26/02/2021
Job Focus	No	Career Progression	No

Contractual Variants

DBS Category	Other	DBS Type	Enhanced
Health Check	Yes	Politically Restricted	No
24/7 working	No	Public Holidays	No
Night Working	No	Alternating Pattern	No
Standby	No	Other	No
Checked by HR	M Lunn		