

## Multi-Skilled Operative – Grade 9

### Job purpose

You will visit premises and properties to carry out joinery, plumbing, masonry, plastering and painting tasks. This may include maintenance, repair, refurbishment and renewal work on domestic properties, schools, and public buildings.

You will be required to work from a handheld mobile device and complete relevant records to ensure the service has up to date and accurate information.

You will build and maintain effective working relationships and communication links and be a representative of the council with internal and external clients and customers.

This role is based within [Growth and Regeneration](#). Find out more about [working for Kirklees](#).

### Key areas of responsibility

- You will work in an effective manner in line with industry standards for joinery, plumbing, masonry, plastering and painting whilst maintaining a safe environment for employees, services users, and members of the public.
- Ensure that contractual requirements are met through the efficient provision of a joinery, plumbing, masonry, plastering and painting service for property maintenance, repair, refurbishment, and renewal work for the council and other external clients.
- Effective liaison with other services of the council, its clients, and stakeholders to deliver service objectives.
- Work collaboratively with your Team Leader and other Multi-Skilled Operatives to monitor, analyse and deliver improvements to increase customer satisfaction.
- Customer satisfaction and performance indicators are achieved through providing an efficient service in a timely and professional manner.
- Seek advice when attending high risk properties or dealing with issues that may require action outside of normal policy and procedure.
- Proactively contribute to the achievement of operational effectiveness and service excellence by providing an efficient, professional and customer focused service to all customers of the council.
- Maintain accurate information systems in line with service requirements.

## Position of job in organisational structure



## Employee Specification

<b>Knowledge, qualifications, skills, and experience</b>	<b>Shortlisting criteria</b>
Practical joinery, plumbing, masonry, plastering, and painting experience including the safe and appropriate use of plant and equipment.	Essential
Knowledge of regulations in relation to the disposal of waste materials.	Essential
Experience of working in domestic properties, public buildings, and schools.	Essential
Health and safety awareness relevant to the job, including complying with safety method statements and risk assessments.	Essential
Accepts medical screening and any other screening appropriate to occupational risk will be required to ensure you are able to carry out physically demanding work including bending, lifting, climb and crawl, work at heights and in confined spaces for considerable periods.	Essential
Willing to undertake and pass the Construction Skills Certification Scheme (CSCS) test.	Essential
Good team working skills with the ability to work effectively as part of a team coupled with the ability to work on one's own to achieve result	Essential
Travel is an essential part of this job and therefore it would be extremely difficult for you to do your job effectively if you did not use a car for all or most of the time. It is essential that you hold a full and valid driving licence, and it is expected that you will either use a council vehicle or your own car.	Essential

<b>Knowledge, qualifications, skills, and experience</b>	<b>Shortlisting criteria</b>
Accepts an enhanced DBS check is required. Please note that a conviction may not exclude candidates from appointment but will be considered as part of the recruitment process.	Essential
Willingness to work outside normal office hours should the situation arise (evening meetings, emergency call outs)	Essential

## Behaviours and expectations

The right behaviours and attitudes are as important to us as the skills you bring to the job. We expect all our employees to demonstrate the following behaviours:

- Positive
- Honesty
- Respectful
- Flexible
- Communicative
- Supportive

You will also promote and be a role model of the Council's expectations of a New Council Employee within the organisation. This role is at level 2. Find out more about [Council Behaviours and Expectations](#).

## General information

See your responsibilities related to [Safeguarding](#).

Able to work unsocial hours

Driving licence or able to travel independently across Kirklees, exceptions maybe made for disabled candidates.

DBS check at the appropriate level

This Job Profile is intended to provide an understanding and appreciation of the responsibilities of this job. It is not possible to specify every detail and we expect you to work flexibly within your skills, knowledge, experience, and grade of this job.

## For Office Use Only:

Job Category	Building Service	Grading ID	TBC
Job ID	80100794	Last Updated	December 2021
Job Focus	No	Career Progression	No

## Contractual Variants

DBS Category	Adults & Children	DBS Type	Enhanced
Health Check	Yes	Politically Restricted	No
24/7 working	No	Public Holidays	No



DBS Category	Adults & Children	DBS Type	Enhanced
Night Working	No	Alternating Pattern	No
Standby	Yes	Other	No
Checked by HR	M Lunn		