

Group Leader - Development Management Grade 15-16

Job purpose

Alongside other Group Leader counterparts, you will take a lead role in providing a dynamic Planning Service which is striving to make changes all the time but is committed to the economic growth of the district. Each Development Management Group Leader will be responsible for leading separate Planning Committees, Planning and Technical teams and most importantly working together as the management leadership team for the Development Management Group and deputising for each other when required.

Your main challenge and opportunity to shine will be to balance the competing demands of the Council's strategic aspirations, community concerns and environmental constraints whilst delivering high quality development through the planning process.

We currently deal with more than 4000 applications of various kinds every year, one of the largest caseloads in the Yorkshire area. We have in excess of 4500 listed buildings and 59 conservations areas. Added to that is a portfolio of stone and aggregates quarries and our position adjacent to the Peak District National Park.

Your task will be to manage the Development Management Service in Kirklees in partnership with your Group Leader colleague. You will be responsible for directing the overall management of a number of teams which contribute to the development management function. These include: two area-based teams; a majors and minerals team, Highways Development Management Team, Conservation, Design, Ecology and Trees Team and the planning compliance team. Teamwork is key to success.

Reporting to the Head of Planning and Development you will take an important role in ensuring new development proposals are delivered in a co-ordinated way, you will ensure the service we provide is positive and progressive and always mindful of ever-changing national policy, support the development of our local planning policies and guidance and performance frameworks.

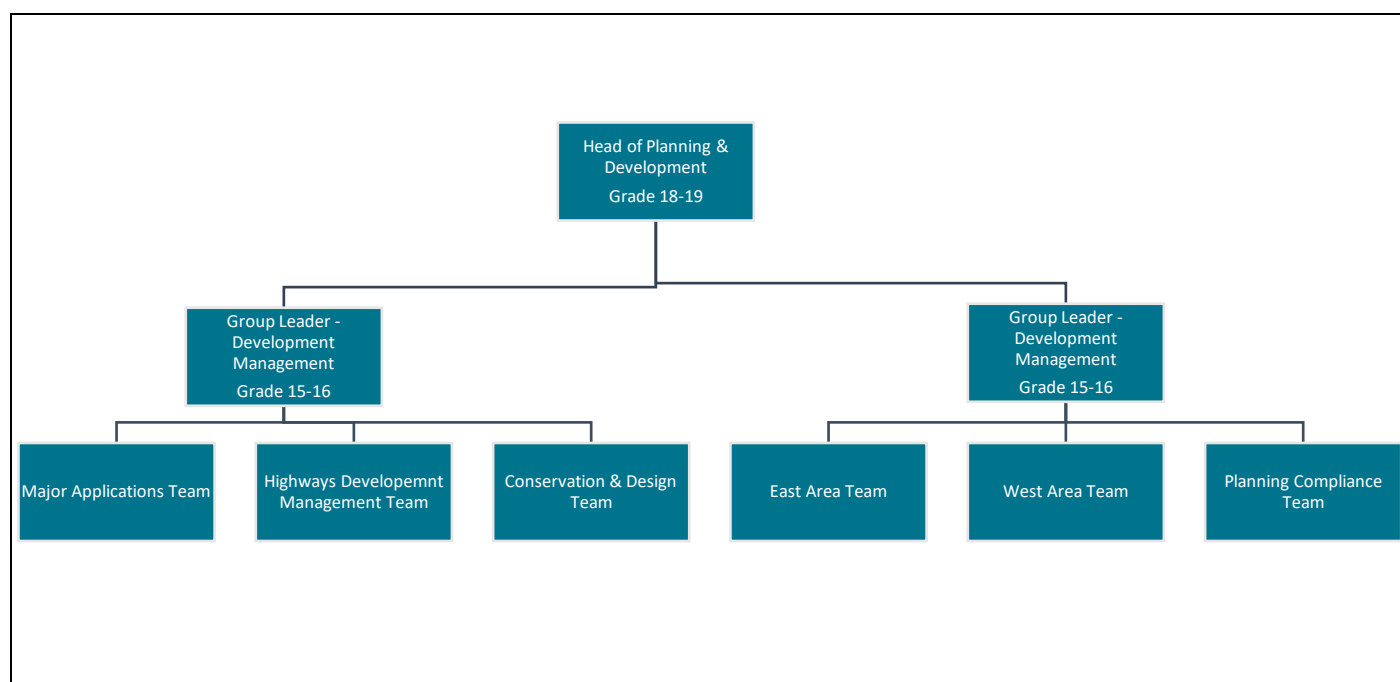
This role is based within [Growth and Regeneration](#). Find out more about [working for Kirklees](#).

Key areas of responsibility

- Deliver a responsive, robust, and proactive Development Management service in tune with the strategic aspirations of the Council.
- Develop and work within a performance management framework, setting out and delivering objectives and targets within the service.
- Monitor resources, skills, and expertise in the provision of and efficient and effective delivery of service.
- Through day-to-day practice and close working with individuals, ensure that there is an emphasis on positive outcomes and that customer focus is reinforced.
- Ensure that budgets assigned are allocated, monitored, managed, and controlled effectively. Making sure that resources best match the volume of work under consideration.

- Through ongoing monitoring, ensure a consistent and accurate approach to planning advice, decisions, and reports across the service.
- Assess and present reports on major incoming applications and give evidence at public inquiries as required.
- Take the lead role at our planning committees.
- Create close and productive working relationships with elected Members, communities, the development industry, consultees, and colleagues across the Council.

Position of job in organisational structure



Employee Specification

Knowledge, qualifications, skills, and experience	Shortlisting criteria
Have a relevant professional qualification	Essential
MRTPI	Desirable
Through day-to-day practice and close working with individuals, ensure that there is an emphasis on positive outcomes and that customer focus is reinforced.	Essential
Ensure that budgets assigned are allocated, monitored, managed and controlled effectively. Making sure that resources best match the volume of work under consideration.	Essential
Through ongoing monitoring, ensure a consistent and accurate approach to planning advice, decisions, and reports across the service.	Essential
Monitor resources, skills, and expertise in the provision of and efficient and effective delivery of service.	Essential
Assess and present reports on major and minor incoming applications at planning committees, public meetings, and appeals where required.	Essential

Knowledge, qualifications, skills, and experience	Shortlisting criteria
Take the lead role at our planning committees.	Essential
Create close and productive working relationships with elected Members, communities, the development industry, consultees and colleagues across the Council.	Essential
Develop and work within a performance management framework, setting out and delivering objectives and targets within the service	Essential
Have extensive experience in development management particularly in connection with large scale major development proposals and their implementation with other council services.	Essential
Have extensive knowledge and experience of supervising and managing teams across Development Management.	Essential
Have in depth and extensive knowledge in the latest national planning policy, guidance, and procedures.	Essential
Have in depth experience of major or complex development proposals: their management and how to negotiate key outcomes on behalf of the Council with developers and/or key stakeholders	Essential
Be experienced at working in a sensitive political environment.	Essential
Have substantial knowledge and experience of preparing and presenting evidence at public inquiry or examination.	Essential
Travel to various locations in order to carry out the duties of the job. Possession of a full and valid driving licence and a car available for work. (Exceptions can be made for disabled applicants).	Desirable
Willingness to work outside normal office hours should the situation arise (evening meetings)	Essential
Accepts this post is politically restricted.	Essential

Behaviours and expectations

The right behaviours and attitudes are as important to us as the skills you bring to the job. We expect all our employees to demonstrate the following behaviours:

- Positive
- Honest
- Respectful
- Flexible
- Communicative
- Supportive

You will also promote and be a role model of the Council's expectations of a New Council Employee within the organisation. This role is at level 3. Find out more about [Council Behaviours and Expectations](#).

General information

See your responsibilities related to [Safeguarding](#).

Able to work unsocial hours (may need to attend consultation meetings or tenant/resident forums)

Driving licence or able to travel independently across Kirklees, exceptions maybe made for

disabled candidates.

This Job Profile is intended to provide an understanding and appreciation of the responsibilities of this particular job. It is not possible to specify every detail and we expect you to work flexibly within your skills, knowledge, experience, and grade of this job.

For Office Use Only:

Job Category	Planning Services	Grading ID	26695
Job ID	80100461	Last Updated	January 2023
Job Focus	Yes	Career Progression	No

Contractual Variants

DBS Category	No	DBS Type	No
Health Check	No	Politically Restricted	H-Sens-Advice to Cllrs
24/7 working	No	Public Holidays	No
Night Working	No	Alternating Pattern	No
Standby	No	Other	No
Checked by HR	M Lunn		