

Woodland Development Manager – Grade 15

Job purpose

This post is to deliver the council's aspirations for the White Rose Forest and biodiversity enhancement. You will lead on landscape scale woodland creation and the associated practical implementation arrangements to help deliver the council's ambitions on climate mitigation and adaptation, as well as develop nature recovery and biodiversity net gain capacity.

Woodland creation has not been undertaken at this scale in Kirklees before. Delivery of it will require both technical skills and innovative approach in how you develop and work with internal partners, public bodies, external business, schools, independent landowners, and interest groups to develop, create and deliver a network of sites, acquiring land and spaces to support this change.

This will involve technical knowledge of woodland and habitat management, procurement, funding opportunities, financial management, management of multiple schemes in addition to professional and community engagement and consultation. The ability to inspire all sectors in Kirklees to deliver the ambition will be key.

You will lead the progress of schemes including management of teams specifically created to project manage and undertake the operational works to implement those ambitions. A significant element of the job will involve communication and engagement, both with internal and third sector stakeholders to secure and ensure that schemes can be delivered collaboratively.

You will need to demonstrate delivery against performance indicators, manage budgets to achieve those goals, as well as the technical and contractual elements of outcome delivery. You will be expected to produce clear and understandable reports to a variety of audiences, ranging from public meetings to regional technical groups. The role will present challenges and be particularly high profile in terms of progress but also on decisions that affect use of our spaces and environments.

This role is based within [Environment and Climate Change](#).
Find out more about [working for Kirklees](#).

Key areas of responsibility

- Manage and inspire a team of fellow professionals to deliver on the wider service outcomes.
- Lead on formulating and rolling out the strategic ambition to increase woodland and the design, development, delivery, and ongoing management of the White Rose Forest within Kirklees providing an increase of canopy cover of approx. 2500ha within 25 years.
- Land identification, creation, management and reporting on biodiversity land banks to enable the council's development aspirations and local plan objectives, whilst also supporting a strong nature recovery network.

- Design and management of spaces for biodiversity connectivity within the district and regionally, working both on council-maintained land and looking to influence other land holders with particular reference to woodland / landscape interventions.
- Partnership working with both internal and external stakeholders ensuring the deliverable objectives are in line with the other drivers such as the local plan, the habitat recovery networks, climate change mitigation, adaptation, and carbon management.
- Manage the associate budgets and report this to the Operational manager.
- Performance management of staff, such as inductions, probationary, attendance meetings, appraisals, informal/formal actions, and progress proceedings, as necessary. Support staff to develop competence and skills, through coaching and mentoring, development plans, producing guidance and implementing training.
- Support the management of the councils existing tree stock and woodlands.
- Able to process service requests from internal and external customers and deal with any associated customer complaints.
- Support to the legislative compliance of the council's tree stock with the ability to deal with insurance claims as required.
- Researching, writing, and delivering reports to both technical and non-technical audiences including senior management, elected members, and external partners / stakeholders
- Implement and uphold both local and national policy and ensure the councils woodland policy is adopted across the board.
- Keep an up-to-date knowledge of issues pertinent to the work areas and provide a response for the council to national tree and woodland issues.
- If required substitute for the operational manager as required.

Position of job in organisational structure



Employee Specification

Knowledge, qualifications, skills, and experience	Shortlisting criteria
Demonstrate knowledge and experience of tree and woodland management to a degree level or equivalent	Essential
Ability to demonstrate competency in tree anatomy, tree physiology, tree biometrics, geology, and environmental conditions sufficient to be able to identify defects and species irregularities in trees.	Desirable
Demonstrate knowledge and experience of large-scale engagement and consultation	Essential
Experience of writing funding grant applications and working on large scale development projects.	Essential
Experience of team management and support	Essential
Experience of report writing both technical and non-technical audiences	Essential
Literacy and computer skills to be able to use IT packages to produce accurate notes, reports and statements.	Essential
Experience of using a tree management software (ezytreev or similar)	Desirable
Ability to communicate effectively with people of all levels and have the confidence to address large groups of children/adults	Essential
Understands Health and Safety as it relates to the role and the measures which need to be put in place to work safely.	Essential
Ability to read and interpret maps and plans including GIS systems.	Essential
Travel is an essential part of this job and therefore it would be extremely difficult for you to do your job effectively if you did not use a car for all or most of the time. It is essential that you hold a full and valid driving licence, and it is expected that you will either use a council vehicle or your own car.	Essential
Commitment to undertaking training and ongoing development to fulfil the job role and work effectively in how you work with others.	Essential
Must be willing and able to work evenings and weekends as required.	Essential
Accepts a basic DBS check is required. Please note that a conviction may not exclude candidates from appointment but will be considered as part of the recruitment process.	Essential

Behaviours and expectations

The right behaviours and attitudes are as important to us as the skills you bring to the job. We expect all our employees to demonstrate the following behaviours:

- Positive
- Honesty
- Respectful
- Flexible
- Communicative

- Supportive

You will also promote and be a role model of the Council's expectations of a New Council Employee within the organisation. This role is at level 3. Find out more about [Council Behaviours and Expectations](#).

General information

See your responsibilities related to [Safeguarding](#).

Able to work unsocial hours.

Driving licence or able to travel independently across Kirklees, exceptions maybe made for disabled candidates.

DBS check at the appropriate level.

This Job Profile is intended to provide an understanding and appreciation of the responsibilities of this particular job. It is not possible to specify every detail and we expect you to work flexibly within your skills, knowledge, experience, and grade of this job.

For Office Use Only:

Job Category	Parks & Greenspaces	Grading ID	67160
Job ID	TBC	Last Updated	March 2021
Job Focus	No	Career Progression	No

Contractual Variants

DBS Category	Other	DBS Type	Basic
Health Check	No	Politically Restricted	No
24/7 working	No	Public Holidays	No
Night Working	No	Alternating Pattern	No
Standby	No	Other	No
Checked by HR	M Lunn		