



Assistant Asset Maintenance Condition Officer Building Fabric - Grade 11

Job Category

To be read in conjunction with the Assistant Asset Maintenance Condition Officer Job Profile which provides the full range of responsibilities across the function

Role Description

Specialising in the field of building fabric comprising of scheme design, detail design, specification and monitoring of building construction works including.

- Refurbishment and remodelling, small extension, and new build of all of building types owned and/or operated by the Council and associated organisations, including listed buildings.
- Design and Access Statements.
- Construction (Design & Management) Co-ordinator.
- Services co-ordination and integration.
- Contract buildability, sequencing, and phasing.
- Value analysis and control.
- Quality standards (Design and Specification).
- Party wall surveying.
- Contract administration.
- Building fabric construction details for traditional and framed structures.
- Building fabric construction details for flat and pitched roofs, both traditional and modern.
- Building fabric construction detailing for external walls including traditional brick or stone masonry together with composite panelling, rain-screen, and curtain walling.
- Door and screen detailing and scheduling.
- Fixture and fittings detailing.
- Drainage layout and design including associated scheduling.
- Component scheduling

Employee Specification

Knowledge, qualifications, skills, and experience	Shortlisting criteria
A professional or academic qualification that supports and develops the skills and abilities required for the post (Building Surveying, Fabric, Condition Surveying, Energy Asbestos, or Services Maintenance).	Essential
Good theoretical, practical, and procedural knowledge across a specialist area (Building Surveying, Fabric, Condition Surveying, Energy, Asbestos or Services Maintenance) plus detailed knowledge of the associated organisational policies, practices, and procedures.	Essential



Extended previous formal training, to graduate or professional qualification level. Or equivalent, plus training or experience in the application of the knowledge to the specific requirements of the job.	Essential
Proven track record of service delivery to an agreed level of performance and standard.	Essential
Team player style of approach, ready to take on any challenge.	Essential
Experience of managing customer expectations	Essential
Geographic and functional mobility.	Essential
You will be required to participate in an emergency 'out of hours' standby telephone duty system operating on a rota basis and in agreement, participate in a voluntary 'out of hours' emergency call out system operating on a rota basis.	Essential
You will be required you to work flexible hours, including occasional evenings and weekends.	Essential
Travel to various locations in order to carry out the duties of the job. Possession of a full and valid driving licence and a car available for work. (Exceptions can be made for disabled applicants).	Desirable
Accepts an enhanced DBS check is required. Please note that a conviction may not exclude candidates from appointment but will be considered as part of the recruitment process.	Essential

For Office Use Only:

Job Category	Building Services	Grading ID	62600
Job ID	80100086	Last Updated	March 2023
Job Focus	Yes	Career Progression	No

Contractual Variants

DBS Category	Children & Adults	DBS Type	Enhanced
Health Check	No	Politically Restricted	No
24/7 working	No	Public Holidays	No
Night Working	No	Alternating Pattern	No
Standby	Yes	Other	No
HR Checked	M Lunn		