

Principal Group Safety Advisor Highways & Streetscene – Grade 13

Job Focus

The Council's Highways & Streetscene department is responsible for providing a broad range of statutory and non – statutory functions and services across Kirklees.

Highways, Greenspaces, Cleansing and Transport Services are the key frontline services that help make Kirklees a place that is welcoming, attractive and safe.

As busy frontline services providing much-needed services across Kirklees, the health, safety and wellbeing of our employees and communities is essential. To achieve effective management of health and safety, Highways & Streetscene has a dedicated health and safety team.

As Principal Group Safety Advisor, you will be responsible for the management of the Highways & Streetscene Health & Safety team. You will be responsible for ensuring that Highways & Streetscene services are managing health and safety effectively and that the core elements of managing health and safety are in place. You will report to and be supported by the Highways & Streetscene Service Director. You will also work closely with the Principal Group Safety Advisor (Corporate Safety) and other health and safety professionals.

You will manage aspects of the Highways & Streetscene health and safety function, including supervision of the Group Safety Advisors and other team members. You will ensure that performance is adequately managed in accordance with the Council's Performance Management framework and advise Senior Management where there is deviation from performance plans and targets. In conjunction with Senior Managers, you will develop performance improvement plans for your team.

You will monitor health and safety performance across the directorate and report the findings, trends, and summaries to senior managers. You will develop implement and maintain a health and safety management system for the Directorate, to meet the needs of the Directorate and the wider Council.

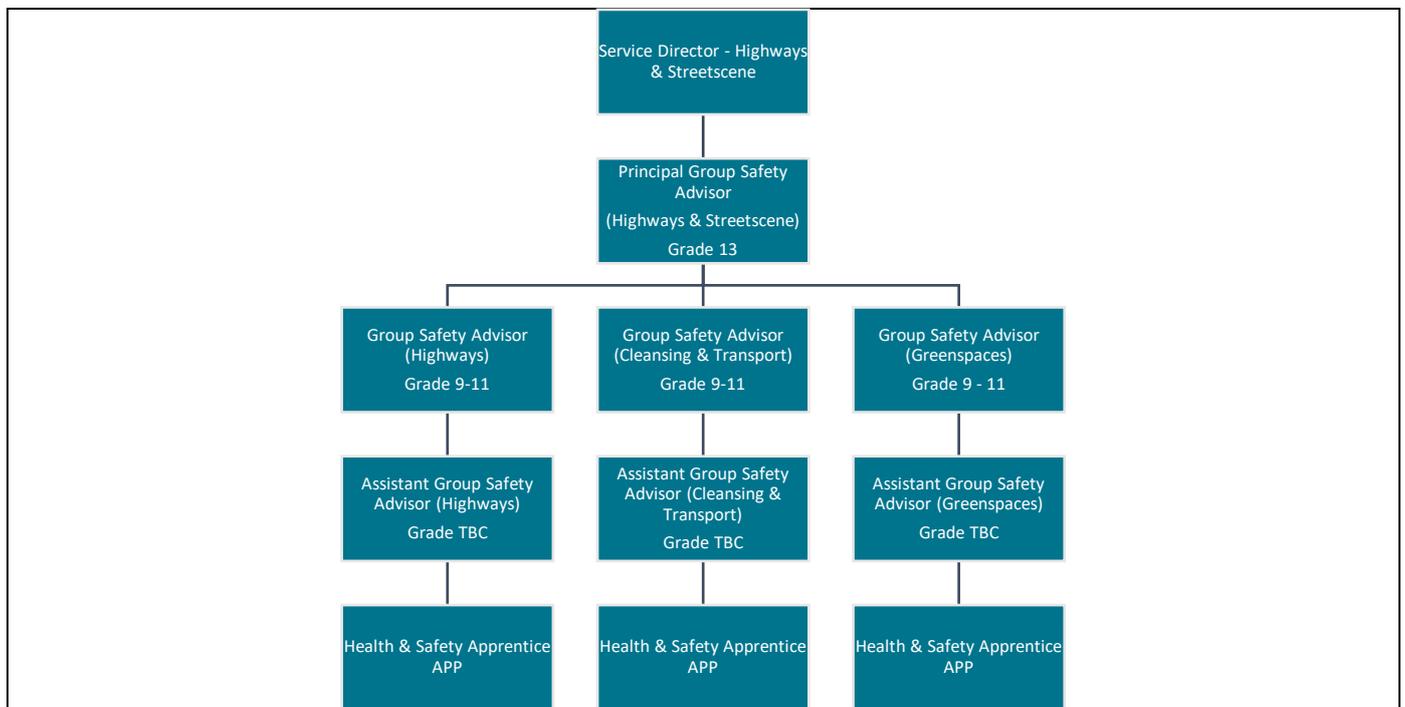
This role is based within [Environment & Climate Change](#). Find out more about [working for Kirklees](#).

Key areas of responsibility

- A frontline service-based Health and Safety function which is delivered in an efficient and responsive manner, and which is attuned to relevant service needs.
- A highly developed and motivated team of Professional and Qualified Advisers who deliver the service in line with Directorate and Council Procedures.

- Service excellence is achieved in terms of the effective handling of enquiries and working to achieve continuous improvement in health and safety.
- Technical support and advice are provided to Directors, Senior Managers, Elected Members, Council Cabinet, Scrutiny and Local Public Service Boards, as well as to the team under your management.
- A Council which is enabled to discharge its statutory duties and responsibilities and protects the health and safety of employees and others affected by their undertakings and activities.
- Leadership in health and safety that provides a clear purpose and sense of direction, fulfilling the Council’s obligations in health and safety.
- Support and liaise with other colleagues and partners, including those in Corporate Risk Management, Emergency Planning and Occupational Health to provide appropriate competent advice.
- Monitoring Health and Safety performance across the directorate and reporting the findings, both within service and corporately for consistency of approach across the Council.
- Development and implementation of a health and safety management system for the service area linking back into the corporate systems for the Council.

Position of job in organisational structure



Employee Specification

Knowledge, qualifications, skills, and experience	Shortlisting criteria
Demonstrable in depth knowledge in health and safety	Essential
An understanding of current issues facing local government	Essential
A relevant professional qualification (Chartered membership of IOSH)	Essential
Understand the impact of and implements legislative requirements, council, regional and national policies.	Essential
Make the most effective use of team working within the service and with partners setting and monitoring standard of team working.	Essential
Communicates with people in an appropriate form which. <ul style="list-style-type: none"> • is appropriate to the purpose of the communication and its longer term importance. • is appropriate to the complexity of the context. • considers the impact on the future of service provision and enables a constructive outcome to be achieved. 	Essential
Takes responsibility for the design and delivery of services ensuring they meet customer needs	Essential
Puts in place consultation processes to gain the views of staff/stakeholders/the community.	Essential
Acts as a role model for the service, provides a clear purpose and sense of direction and represents the council both internally and externally	Essential
Travel is an essential part of this job and therefore it would be extremely difficult for you to do your job effectively if you did not use a car for all or most of the time. It is essential that you hold a full and valid driving licence, and it is expected that you will either use a council vehicle or your own car.	Essential
Accepts standard medical screening plus any other medical screening as decided by the occupational health physician, appropriate to occupational risk. Any offer of employment is subject to satisfactory health clearance.	Essential
Accepts this post is politically restricted.	Essential

Behaviours and expectations

The right behaviours and attitudes are as important to us as the skills you bring to the job. We expect all our employees to demonstrate the following behaviours:

- Positive
- Honesty
- Respectful
- Flexible

- Communicative
- Supportive

You will also promote and be a role model of the Council's expectations of a New Council Employee within the organisation. This role is at level 2. Find out more about [Council Behaviours and Expectations](#).

General information

See your responsibilities related to [Safeguarding](#).

Driving licence or able to travel independently across Kirklees, exceptions maybe made for disabled candidates.

This Job Profile is intended to provide an understanding and appreciation of the responsibilities of this particular job. It is not possible to specify every detail and we expect you to work flexibly within your skills, knowledge, experience, and grade of this job.

For Office Use Only:

Job Category	Public Health	Grading ID	TBC
Job ID	80100888	Last Updated	January 2023
Job Focus	No	Career Progression	No

Contractual Variants

DBS Category	No	DBS Type	No
Health Check	Yes	Politically Restricted	H-Sens-Advice to Cllrs
24/7 working	No	Public Holidays	No
Night Working	No	Alternating Pattern	No
Standby	No	Other	No
Checked by HR	M Lunn		