

**Hanging Heaton CE(C) Junior and Infant School,  
High Street, Batley, WF17 6DW.**

## Job Description

### **Purpose of the Role:**

To facilitate and encourage learning which enables students to achieve high standards; to share and support the corporate responsibility for the well-being, education and discipline of all students.

The Job Description should be read alongside the range of professional duties of Teachers as set out in the Teachers' Pay and Conditions Document. The postholder will be expected to undertake duties in line with the professional standards for qualified teachers and uphold the professional code of the General Teaching Council for England.

### **Main Duties:**

#### **Teaching and Managing Pupil Learning**

- Ensure effective teaching of whole classes, groups and individuals so that teaching objectives are met, momentum and challenge are maintained, and best use is made of teaching time.
- Use teaching methods which keep pupils engaged, including stimulating pupils' intellectual curiosity, effective questioning and response, clear presentation and good use of resources.
- Set high expectations for pupils' behaviour, establishing and maintaining a good standard of behaviour management through well-focused teaching and through positive and productive relationships.

#### **Planning and Setting Expectations/Pupil Achievement**

- Identify clear teaching objectives, content, lesson structures and sequences appropriate to the subject matter and the pupils being taught.
- Set appropriate and demanding expectations for pupils' learning and motivation. Set clear targets for pupils' learning, building on prior attainment.
- Identify pupils who have special educational needs, and know where to get help in order to give positive and targeted support. Implement and keep records on Individual Education Plans (IEPs).

#### **Assessment and Evaluation**

- Assess how well learning objectives have been achieved and use this assessment for future teaching.
- Mark and monitor pupils' class and homework providing constructive oral and written feedback, setting targets for pupils' progress.
- When applicable, understand the demands expected of pupils in relation to the Early Years Foundation Stage and KS1 and/or KS2

## **Relationship with Parents and the Wider community**

- Prepare and present informative reports to parents.
- Provide opportunities to develop pupils' understanding by relating their learning to real and work-related examples, recognising that learning takes place outside the school context.
- Liaise with agencies responsible for pupils' welfare.

## **Manage Own Performance and Development**

- Take responsibility for their own professional development and to keep up to date with research and developments in pedagogy and in the subjects they teach.
- Share corporate responsibility the implementation of school policies and practices.
- Set a good example to the pupils they teach in their presentation and their personal conduct.
- Evaluate their own teaching critically and use this to improve their effectiveness.

## **Managing and Developing Staff and Other Adults**

- Establish effective working relationships with professional colleagues including, where applicable, associate staff.

## **Managing Resources**

- Select and make good use of ICT and other learning resources which enable teaching objectives to be met.

As part of your wider duties and responsibilities you are required to promote and actively support the Councils responsibilities towards safeguarding.

Safeguarding is about keeping people safe and protecting them from harm, neglect, abuse and injury. It is about creating safe places, being vigilant and doing something about any concerns you might have. Safeguarding relates to everyone who may be vulnerable, not just the very old and the very young.

Please click [here](#) to read our safeguarding policy.



**POST TITLE: Class Teacher - Hanging Heaton CE (VC) J&I School**

	<b>CRITERIA</b>	<b>RANK</b>	<b>HOW IDENTIFIED</b>
<b>RELEVANT EXPERIENCE</b>	Experience of delivering the EYFS and primary curriculum	E	Application form Interview References
	Able to demonstrate good - outstanding primary practice	E	
	Experience of applying varying methods of classroom organisation.	E	
	Experience of teaching all subjects of the National Curriculum and RE	E	
	Experience of teaching a range of Year groups.	D	
	Experience of working as part of a team.	E	
	Experience of using assessment to support and enhance learning and progress	E	
<b>EDUCATION AND TRAINING</b>	Qualified Teacher Status	E	Application form Interview References
	Knowledge of latest developments in educational matters	E	
	Willingness to attend further training related to the post offered.	E	
<b>GENERAL AND SPECIAL KNOWLEDGE</b>	Working knowledge of the National Curriculum Programmes of Study and current developments	E	Application form Interview References
	Clear philosophy of primary education and the ability to translate it into practice	E	
	Good knowledge and understanding of creative and experiential learning	E	
	Experience of confidently integrating ICT throughout the curriculum	E	
	Commitment to the assessment, tracking and targeting of pupil progress	E	
	Enthusiastic, creative and energetic approach to learning	E	
	Willingness to lead a curriculum area (or work towards this)	E	
<b>SKILLS AND ABILITIES</b>	Enthusiastic and hard working	E	Application form Interview References
	Willingness to work as a team	E	
<b>ADDITIONAL FACTORS</b>	Commitment to parental involvement in school	E	Application form Interview References
	Commitment to our Church school ethos	D	
	Ambitious in terms of school/personal development	E	
	Well organised	E	
	Imaginative, innovative, understanding and approachable	E	
	Willingness to contribute fully to the life of the school	D	

Please make sure that you demonstrate your ability to meet the requirements of the job by giving clear, concise examples of how you meet each criteria on your application form. The letters E (essential) and D (desirable) in the rank column refer to the importance we will give your answers when we read your application. You must have all the E's to be able to do the job. If a large number of people apply for the job, we will only shortlist those who have the D's as well as the E's.