

Senior Planner– Planning Policy - Grade 12

Role Description

We are a large metropolitan district authority which includes the thriving University town of Huddersfield and the stunning Pennine countryside. We have diverse towns and villages ranging from Dewsbury at the edge of Leeds, to Holmfirth at the edge of the Peak District.

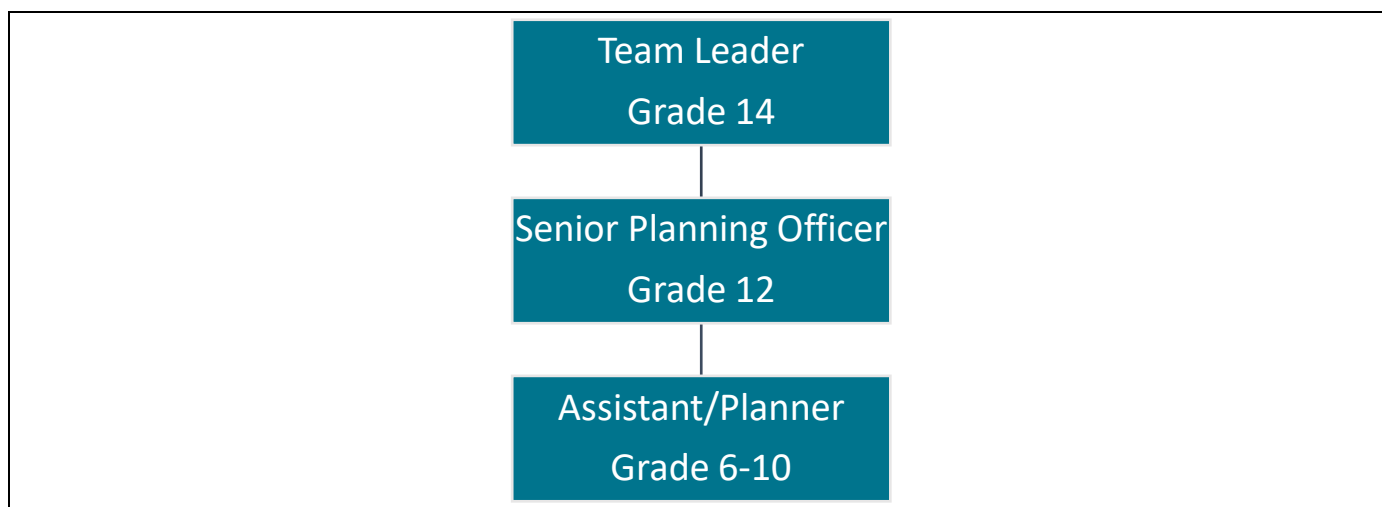
At Kirklees we are expecting big changes. Our newly adopted Local Plan set ambitious housing and employment targets which we are excited to achieve. We know we need to deliver new homes and jobs to create the communities of the future and cement our position in the Leeds City Region. We want our buildings and spaces to be of high quality and are looking to take the opportunities to improve quality through the implementation of the Local Plan by producing a series of Supplementary Planning Documents and Development Management guidance. We recognise there are challenges ahead in implementing the Local Plan not least in balancing the expectations of growth with our vibrant local communities, the infrastructure requirements, and our quality landscapes.

At Kirklees we want to be innovative and creative in the way we work to deliver our services to our communities, so we are always looking for better and smarter ways to work. This is why the Planning Policy part of the service needs forward thinking and driven individuals to take us forward on our new journey.

Key areas of responsibility

- Reporting to the Team Leader you will be responsible for leading projects such as the production of Supplementary Planning Documents including writing tender briefs to support the work where further evidence is required.
- Following the implementation of the Local Plan a range of planning policy documents are required to assist with implementing the plan. Your ability to take opportunities to ensure an effective policy framework through project management of policy formulation and implementation is important to us, alongside sound project management and leadership skills. You will also have a key role in the review of the Local Plan.
- You will be an ambitious planning professional who can demonstrate the qualities, leadership potential and project management experience and rise to the challenge of dealing with this role.
- Your role will include leading complex policy projects, providing advice to Development Management on complex planning applications and acting as the council's expert witness at appeals as well as supporting the Team Leader and deputising in the day-to-day management of the team. You will also be asked to mentor and support the junior members of staff and to contribute towards service improvement initiatives.
- We can provide the challenges if you are looking for the next step in your career, we can offer fantastic experience and the challenges. (take a look at our [Local Plan](#)).

Position of job in organisational structure



Employee Specification

Knowledge, qualifications, skills, and experience	Shortlisting criteria
A relevant professional qualification	Essential
Membership of the Royal Town Planning Institute (MRTPI) or equivalent.	Essential
Extensive experience in planning policy particularly in connection with complex planning policy work areas and advising on development proposals.	Essential
Substantial experience of policy formulation from initial evidence gathering to adoption and review.	Essential
Proven ability to manage complex projects using project management tools and techniques.	Essential
Proven ability to lead a small project team	Essential
Knowledge and experience of supervising and managing staff	Essential
In depth and extensive knowledge of the latest national planning policy, guidance, and procedures.	Essential
Ability to effectively communicate complex and sensitive information to a range of both technical and non-technical audiences.	Essential
Be experienced at working in a sensitive political environment.	Essential
Have substantial knowledge and experience of preparing and presenting evidence at public inquiry or examination.	Essential
Operational knowledge of the preparation of tenders and specifications.	Essential
Travel to various locations in order to carry out the duties of the job. Possession of a full and valid driving licence and a car available for work. (exceptions can be made for disabled applicants).	Desirable

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Job Category	Growth and Regeneration	Grading ID	65630
Job ID	80100892	Last Updated	June 2021
Job Focus	Yes	Career Progression	No

Contractual Variants

DBS Category	No	DBS Type	No
Health Check	No	Politically Restricted	Yes
24/7 working	No	Public Holidays	No
Night Working	No	Alternating Pattern	No
Standby	No	Other	No