



Moldgreen Community Primary School
Assistant Headteacher responsible for Key Stage 2
Based in Upper Key Stage 2

The following are the main attributes the School and Governing Body would like to see offered by candidates. It is not an exhaustive 'tick list' but is provided as guidance. Please address all criteria in your letter of application - this can be bullet pointed and you may use sub headings. Please do not use a font size less than 11 and write no more than 3 pages.

Job Requirement	Essential	How identified	Desirable	How identified
Qualifications	Qualified Teacher Status and leadership experience	A	NPQSL	A
	Evidence of commitment to further professional development	A		
Experience	Experience of teaching in Key Stage 2	A/I/R	Experience of teaching in other phases	A/I
	Ability to manage time effectively.	A/I/R	Experience of working with children with a range of additional needs	A/I
	Knowledge of Year 6 SATs	A/I/R		
	Ability to work and relate to children from diverse range of backgrounds	A/I/R		
Knowledge and Understanding	Thorough understanding of how children learn.	A/I/R	Knowledge of current assessment procedures	A/I
	Clear vision for best practice in the primary years and the ability to articulate this.	A/I	Knowledge of current educational climate	A/I
	Knowledge and understanding of the end of KS2 expectations.	A/I		
Skills	Ability to plan, teach and deliver outstanding lessons that improve pupil outcomes.	A/R	Ability to identify and solve problems creatively.	A/I/R
	Effective communicator and be organised.	A/I/R		

	A good listener	I/R		
	Exhibits a positive attitude and approach at all times.	A/I/R		
	Can encourage and further develop positive partnerships with parents, governors and school.	A/I/R		
Job Requirement	Essential	How identified	Desirable	How identified
Skills continued	Is flexible and can adapt to meet the differing needs of a large school	A/I/R		
	Has a positive, can do attitude.	A/R		
	Ability to demonstrate a range of strategies to support positive learning behaviour	A/I/R		
Personal Qualities	Well organised.	A/I	Varied interests outside school and education.	A/I
	Professional, innovative and tactful.	I/R	Willingness to take on extra-curricular activities.	A/I
	A reflective practitioner	R		
	Able to work under pressure and meet deadlines.	I/R		
	Is infectiously enthusiastic and has the strength of character to become a motivational force in school.	I/R		
	Has a sense of humour.	A/I		
	Ability to manage an appropriate work/life balance.	A/I		
	Passionate about making a difference to our children.	A/I		
	Desire to further own learning and to improve skills and knowledge of others.	A/I		
	Is approachable.	I		
	Has an awareness of the needs of others.	A/I/R		
	Fully supportive references	R		

A - Application

R - References

I - Interview

Please ensure that all criteria are addressed. Shortlisting is dependent on candidates addressing all the criteria deemed essential.

We are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. All staff will be subject to an enhanced Disclosure & Barring Check via the DBS. A conviction may not exclude candidates from appointment but will be considered as part of the recruitment process.