

Bywell Junior C.E. (VC) School  
Bendigo Road  
Dewsbury  
West Yorkshire  
WF12 7LX  
Tel: 01924 460666  
email: office.@bywelljuniorschool.co.uk

## **JOB DESCRIPTION**

**Post Ref: XXXXX**

**POST TITLE:** KS2 Teacher (Full time)  
**LOCATION** Bywell Junior C.E.(C) School  
**SALARY :** Main Pay Scale  
**RESPONSIBLE TO:** Headteacher

To have Qualified Teacher Status and to be responsible for carrying out the professional duties set out in the most recent Teachers' Pay and Conditions Document as directed by the Headteacher, within the context of the job description set out below.

### **RESPONSIBILITIES:**

1. To facilitate and encourage learning which enables pupils to achieve; to share responsibility for the well-being, education and discipline of all children.
2. To demonstrate a commitment to positive behaviour management throughout school.
3. To jointly plan, deliver, monitor and evaluate programmes of education for a class of children in KS2 as allocated by the Head Teacher

### **DUTIES**

To undertake professional duties including:

- Working in partnership with support staff, students and other colleagues in school
- To plan activities and experiences appropriate to the age, ability and individual needs of all pupils following Curriculum Guidance so as to ensure pupils receive a broad and balanced curriculum
- To follow the policies and schemes of work of the school, having regard for the materials and methods recommended
- Planning individually and as part of a team
- Reviewing and maintaining resources and a high quality learning environment in this area
- Recording pupils progress and attainments in accordance with school policy and maintaining relevant data tracking systems in line with the school Assessment Policy
- To keep an up to date knowledge of the relevant National Curriculum and attend relevant INSET
- To consult with the SENCO in developing Additional Needs Plans for pupils on the Special Needs Register when necessary
- To provide written reports to:

- Parents in accordance with statutory requirements
- Other agencies in accordance with school procedures and the Code of Practice

## **PASTORAL**

- To be responsible for all children in school in line with the school's Safeguarding procedures
- To care for the physical and emotional welfare of children, having high regard for health and safety and all aspects of Safeguarding in line with School and LA Policy both on school premises and elsewhere
- To establish and maintain positive relationships with parents and representatives from all support agencies
- To report to the Designated Senior Person (DSP) or Deputy DSP any child about whom they are concerned

## **GENERAL**

- To promote equal opportunities ensuring that, specifics of gender, race, class, ability and disability are treated in a positive and non discriminatory manner
- To attend meetings with colleagues, parents and outside agencies as directed by the Headteacher
- To adhere to safe working practices and to report any dangerous events or equipment to the relevant person
- To carry out any other duties appropriate to the level expected of a teacher on standard scale relating to the efficient organisation of the school
- To participate in Performance Management as required by Government Regulations

## **SAFEGUARDING**

Safeguarding is about keeping people safe and protecting them from harm, neglect, abuse and injury. It is about creating safe places, being vigilant and doing something about any concerns you might have. Please refer to the Employment page, working for the Council on the Kirklees website under the following link:

<http://www.kirklees.gov.uk/employment/safeguarding.shtml>

POST TITLE: KS2 TEACHER    GRADE: MPS    SERVICE: Education – Bywell Junior C.E. (VC) School -March 2022 POST REF: XXXXXXXXXXXXXXXX			
ATTRIBUTES	CRITERIA	HOW IDENTIFIED	RANK
<b>RELEVANT EXPERIENCE</b>	1. Effective class teaching experience within KS1 or KS2 2. Ability to demonstrate outstanding primary practice 3. Good understanding of Teaching and Learning developments	Application / Interview	A A B
<b>EDUCATION AND TRAINING</b>	4. Qualified Teacher Status. 5. Primary trained 6. Willingness to further their own professional development 7. Evidence of relevant INSET/Training	Application	A A A B
<b>GENERAL AND SPECIAL KNOWLEDGE</b>	8. Clear philosophy of primary education and a strong knowledge of all National Curriculum requirements 9. An understanding of the importance of Safeguarding 10. Ability to provide an imaginative and interesting classroom environment 11. Commitment to parental involvement	Application / Interview	A A A A
<b>SKILLS AND ABILITIES</b>	12. Excellent classroom management and teaching skills including the willingness to share and develop good practice. 13. Good communication skills – written, oral and listening. 14. Good organisational and time management skills. 15. Effective user of technology. 16. Effective interpersonal skills 17. Ability to offer special interest/expertise in curriculum areas	Application / Interview	A A A A A B
<b>ADDITIONAL FACTORS</b>	18. Ability to get on with people and establish positive relationships 19. Willingness to work as part of a team 20. Ability to demonstrate a positive approach towards children in a well organised and motivated learning environment 21. Enthusiasm and flexibility 22. High expectations of self, staff and all pupils 23. Understanding of and willingness to support and develop the distinctive nature of this C of E School, particularly in relation to RE, Collective Worship and its' Christian ethos. 24. A commitment to inclusive education with the highest aspirations for all children.	Application / Interview	A A A A A A

**You will only be shortlisted from the details in your application form if you meet the criteria ranked A. If a large number of people apply for the post, we will only shortlist those who also meet the B criteria.**