

CANDIDATE INFORMATION PACK



Heckmondwike
Grammar School

JOB TITLE Lunchtime Supervisor

Are you enthusiastic, flexible and reliable?

SALARY

£9.43 per hour

Then this will be the job for you.

TERM/ HOURS

6 ½ hours per week term time only

This post provides a unique opportunity to work within a high-performing and growing 11 to 18 grammar school with a large sixth-form and exceptional students. With an intake of approximately 500 post-16 and 210 in next year's Year 7, Heckmondwike Grammar School is a dynamic place to be.

Temporary Working Pattern

12.25pm to 1.40pm
(12.10pm to 1.40pm Tuesday)

We also have the significant addition of a new £1.1 million sixth form centre nearby.

Additional hours 1.40pm to 2.15pm daily which are optional, due to split breaks introduced due to current circumstances

Regular Working Pattern

12.10pm to 1.25pm
(11.55am to 1.25pm Tuesday)



HECKMONDWIKE
GRAMMAR SCHOOL

THE SCHOOL IS COMMITTED TO SAFEGUARDING AND PROMOTING THE WELFARE OF CHILDREN AND YOUNG PEOPLE AND EXPECTS ALL STAFF TO SHARE THIS COMMITMENT. OFFERS OF EMPLOYMENT ARE SUBJECT TO TWO SATISFACTORY REFERENCES, A SIX MONTH TRIAL PERIOD AND AN ENHANCED DBS DISCLOSURE. WE ARE AN EQUAL OPPORTUNITIES EMPLOYER.

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HECKMONDWIKE
GRAMMAR SCHOOL

Lunchtime Supervisor

Department Information

About Us:

At Heckmondwike Grammar School, our motivation is for our students to enjoy their school days and to become thoughtful, articulate, confident and responsible members of society. In order to achieve this, we rely on our staff to work closely with students, parents and teachers to provide a supportive community, keeping the well-being of our students at the forefront of everything we do.

The Role:

We take pride in our School and provide our students with the best environment to learn. We are looking to appoint a Lunchtime Supervisor who will monitor and supervise our students during the lunchtime period to ensure their safety, well-being and good conduct.

Responsibilities:

Specific responsibilities are set out in a detailed job description.

Lunchtime duties are currently 12.25pm - 1.40pm and 12.10pm - 1.40pm on Tuesdays, (to allow for a weekly team meeting).

Extended hours are 1.40pm to 2.15pm daily, which are optional, due to split breaks being introduced as a result of the coronavirus pandemic. When the school day returns to normal we will revert to the regular working pattern detailed below.

The regular working pattern is 12.10pm to 1.25pm (11.55am to 1.25pm Tuesday)



Why Should You Apply?

Heckmondwike Grammar School is a unique school, with students who are eager to learn, keen to know more and want to enjoy their educational experiences. It is exceptional in many ways: a very diverse school community that produces results of the highest quality.

We work effectively with our young people, really care about them and their futures and have an ultimate success measure of enabling them to proceed to where they want to go.

Excellent relationships between staff and students are the norm, expectations are high and students perform very well as a consequence.

In return, we offer a competitive salary and membership to a Local Government pension scheme.

How Should You Apply?

If you are interested in this position then please visit the vacancies section of our website www.heckgrammar.co.uk

Completed applications should be sent by email to: recruitment@heckgrammar.co.uk.

Further information about the school is available on the school website www.heckgrammar.co.uk

To discuss this post, please contact Louise Daddy, HR Director on 01924 402202 or ldaddy@heckgrammar.co.uk.



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