

**KS2 Classroom Teacher
MPS**

**From February 2022
Fixed Term to 31/8/23**

Information for Candidate



**Birmingham Lane
Meltham
Holmfirth
HD9 5LH**

Tel: 01484 859032

With Compliments

**Liz Woodfield
Headteacher**

- **Completed forms should be handed in at the school or emailed to office@melthammoor.org by 9.30am on Monday 12th December (notified by noon Tuesday 13th if successful)**
- **A CV is not required.**
- **Observations and interviews will be held on Friday 16th December 2022**

MELTHAM MOOR PRIMARY SCHOOL

Birmingham Lane, Meltham, Holmfirth. HD9 5LH

Head Teacher – Liz Woodfield

Tel: 01484 859032

e-mail: office@melthammoor.org

website: www.melthammoor.org



November 2022

Dear Applicant,

Thank you for your interest in the post on offer at our school. We hope this information pack containing details of the position and the school is helpful.

To assist you in making a successful application, the points below are given for your guidance:

- A supporting letter should address all criteria in the Personnel Specification.
- This letter should be no more than two sides of A4 using Arial font no less than size 11
- Completed forms should be handed in at the school or emailed to office@melthammoor.org by 9.30am on Monday 12th December Shortlisted candidates will be notified by noon Tuesday 13th December
- Observations and interviews will be held on Friday 16th December 2022
- A CV is not required.

Yours sincerely,

Liz Woodfield
Headteacher

When schools collaborate, incredible things happen.

Together Learning Trust is a thriving group of six schools, three secondary and three primary, inspiring over 3500 young people. We are driven by a shared commitment to providing magical learning experiences for all our children and a belief that all of them can achieve great things.

Exceptional achievement stems from developing world class teaching and learning. **Creativity** is the core of our values. Our staff are amazing, in both the relationships they forge and the incredible range of opportunities they make possible. We get great results, but we give and expect so much more. We are shaping a generation of future global citizens with the character they need to succeed; with the integrity and commitment to **excellence** that will enable them to thrive.

Together Learning Trust schools are wonderful places to work. We value and support our team across all our schools, and recognise the ideas, experience and expertise of our staff. Being part of the Trust opens up new opportunities for staff development. The Trust schools work closely together to identify and then implement the best school improvement strategies across its schools. Our aim is to grow great people and talent.

We cherish our staff, support their wellbeing and enable them to flourish. We never stop learning, so we invest in both our teachers' and schools' development and by reaching out to leading educational research to keep ahead of our game. Being part of Together Learning Trust feels special due to the unique nature of the schools and the opportunities it brings for staff, students and communities to collaborate. For everyone involved in our Trust our mission is simple. To **Grow, Excel, and Learn Together**.

What could we do, together?

David Lord, CEO of the Together Learning Trust

 www.togetherlearningtrust.co.uk



Meltham Moor is a through primary school set in beautiful surroundings on the edge of the Peak District National Park. We have approximately 220 children in classes ranging from Nursery to Y6.

Our school vision statement is clear:

'At Meltham Moor we will endeavour to ensure that every child can achieve their best personally, socially and academically'.

Our values are:

Aspiration - encouraging everyone to be the best that they can be.

Confidence - being prepared to take risks, without fear of failure, and developing self-esteem from recognising achievements.

Resilience - being able to bounce back and try again.

Compassion - being friendly, caring, well-mannered and behaving appropriately, supporting and respecting each other.

A love of learning.

Trustees, Governors and staff believe that children work better and learn more effectively in an atmosphere of friendliness but within a framework of good order which engenders good behaviour. Emphasis is placed upon the establishment of good relationships between staff and children and between home and school.

In September 2019, Meltham Moor entered the newly formed Together Learning Trust. Being part of the Together Learning Trust will enable our schools to continue to flourish and develop within a supportive school focused community, where the expertise of those who have a hands on understanding of our children will lead the way forward.

At Meltham Moor we aim for children to develop awareness of responsibilities towards themselves, others and their environment. The children are actively encouraged to make positive contributions to their own education, school and community in general. We are a happy, positive school and we look forward to a productive time and successful future. We believe strongly in the partnership between home and school and want families to be actively involved in supporting children's learning and the school.

Applications are invited for the post of:

**KS2 Teacher
MPS
Fixed term to 31/8/23**

Required from February 2022, a motivated and driven candidate, who can in turn inspire and support others in developing their practice.

We are seeking to appoint an effective, creative classroom teacher with the experience, vision, commitment and enthusiasm to join our team. If you could be this inspirational individual, we would like you to join our successful team.

We can offer:

- Happy, enthusiastic children who are eager to learn.
- Friendly and supportive staff, governors, trustees and parents.
- A highly committed team that embraces change.
- Exciting opportunities to work with colleagues across the Together Learning Trust.
- A strong local partnership of schools
- outstanding resources and facilities.
- An outstanding working environment.
- Excellent professional development opportunities.

In return, we are looking for candidates who are:

- Outstanding classroom practitioners with high expectations.
- Committed to raising standards by being passionate about enabling every child to fulfil their potential.
- Willing to be fully involved in the life of the school.
- Excellent at building good working relationships with children, parents, staff and governors.
- Knowledgeable and experienced in delivering the KS2 Curriculum.
- Interested in professional development and progression

We are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. All staff are subject to an enhanced DBS check. A conviction may not exclude candidates from appointment but will be considered as part of the recruitment process.

If you require further information about the role, please contact the school on telephone 01484 859032 or you can visit the school website at www.meltham Moor.org

Completed application forms must be returned by 9.30am on Monday 12th December. Shortlisted candidates will be notified by noon Tuesday 13th December, Interviews will take place Friday 16th December

We are committed to safeguarding and promoting the welfare of children and young people and expect all staff and volunteers to share this commitment. All staff are subject to an enhanced DBS check.

The appointment of a Teacher is subject to QTS status and the current conditions of employment for teachers contained in the School Teachers' Pay and Conditions Document (STCPD) and other current legislation.

Teacher

Job Description

Job Title	Teacher KS2
Location	Meltham Moor Primary School
Contract Terms	Full time
Salary/Grade	MPS
	<ul style="list-style-type: none"> The postholder is required to carry out the duties of a school teacher as set out in the current School Teachers Pay and Conditions Document and any subsequent amendments, as the Headteacher may reasonably direct from time to time. The details set out below describe the main duties and responsibilities relating to the post; however, a document such as this does not permit every item to be specified in detail, nor does it direct the amount of time to be spent on carrying them out and no part of it can be so construed. The class teacher will work as a member of the Academy teaching team to secure Meltham Moor's success and improvement, ensuring high quality education for all its pupils and improved standards of learning and achievement for all.
Main roles and responsibilities	<ul style="list-style-type: none"> To maintain and develop the ethos of the school in accordance with the directions given by the Headteacher and Governors. To work towards the fulfillment of the school's aims. To teach children within the school in the role of teacher as directed by the Headteacher. To work within the policies of the school. To be responsible to the Headteacher. To plan experiences in line with the guidance in the National Curriculum and the children's needs to achieve high standards of attainment and continuity and progression in learning. Maintain an up to date knowledge and understanding of the professional duties and responsibilities of teachers and the statutory frameworks Plan teaching and differentiate appropriately to build on existing pupil capabilities demonstrating knowledge and understanding of how pupils learn having a clear understanding of their individual needs e.g. Special Educational Needs etc. Use a wide variety of strategies to maximise the achievement for all pupils and create a positive learning environment To establish and maintain a good educational ethos including the control of storage, display and use of teaching materials/resources/books relating to class and/or curriculum responsibilities. To carry out assessment and monitoring of pupils' attainment and the maintenance of records as required and to use the information to plan an appropriate curriculum for each child according to the National Curriculum. To work co-operatively with other staff, sharing ideas, evaluating work, supporting and/or providing guidance on content, methodology and resources as appropriate. To establish and maintain good relationships with parents/carers and to fully encourage their participation in the education of their child.

	<ul style="list-style-type: none"> • To assist with the learning environment of the whole school i.e. general displays, resources, tidiness etc. • To manage such resources as are necessary to fulfill the duties expected. • To organise/liaise with/supervise the work of any non-teaching staff allocated to work under the teacher's direction. • To liaise with agencies as needed. • To take a full part in appraisal and to participate in continuing professional development activities.
Professional Standards	<ul style="list-style-type: none"> • Complying with policies and procedures relating to Safeguarding, Child Protection, Health and Safety, Confidentiality and Data Protection. Reporting all concerns to the Delegated Safeguarding Lead • Be able to work collaboratively as part of a team • Develop positive working relationships with colleagues • Communicate clearly, respectfully and professionally with pupils, parents, colleagues and visitors • Work with his or her line manager to develop and implement a professional development plan • Use feedback and personal reflection to improve his or her own working practices • Where relevant, maintain first aid accreditation • Understand how the role supports the quality of teaching and learning • Understand the roles of external agencies and how to work with them as required • Be familiar with all policies and procedures that are relevant for the role • Know where to get help and support • Know the limits of the role and when to refer people or issues elsewhere • Maintain confidentiality at all times • Maintain a safe working environment for his or herself and others including the completion of risk assessments
Other specific duties	<p>Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task may not be identified. Employees will be expected to comply with any reasonable request from the Headteacher to undertake work of a similar level that is not specified in this job description.</p> <p>This job description is current at the date shown. It will be reviewed at least annually and, in consultation with you, it may be changed by the Chief Executive Officer / Headteacher to reflect or anticipate changes in the job commensurate with the grade and job title.</p>

Person Specification

Achievement of criteria – key to identification

A – Application **I** = Interview **E** = Exercise **R**= Reference

Criteria	Essential	Desirable	
Qualifications/Training			
Qualified Teacher Status	✓		A
Evidence of current CPD activity	✓		A
Relevant professional qualification	✓		A
Experience			
Successful teaching experience in the primary sector	✓		A
Experience of using a range of positive behaviour management strategies effectively	✓		A/I
Ability to create a safe and purposeful learning environment – where children feel safe	✓		A/I
Experience of accurately assessing pupils' work	✓		A/I
Demonstrate consistent and effective planning of lessons to meet pupils' differing learning needs	✓		A/I
Evidence of effective partnerships with relevant agencies	✓		A/I
Knowledge & Skills			
Excellent interpersonal and general communication skills	✓		A/I/E
Knowledge of current safeguarding issues	✓		A/I
Knowledge of strategies to maximise progress and achievement for all children, including pupils with special educational needs	✓		A/I/E
Evidence of using ICT incorporated into learning & remote / blended learning.	✓		A/I/R
Knowledge of the primary curriculum	✓		A/I/R
Ability to plan and organise work effectively	✓		A/I/R
Skills in developing and maintaining effective partnerships within the school community	✓		A/I/R
Skills in fostering links with home, school and other external partners	✓		A/I/R
Ability to work independently and as part of a team	✓		A/I/R
Flexible approach to work; occasional working outside of school hours in attendance at parents' evenings etc.	✓		A/I/R

Safer Recruitment

Meltham Moor is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

Safer recruitment practice aims to minimise the risk of appointing individuals who are unsuitable to work in a post where they will be in contact with children or vulnerable adults and could cause them harm.

Our selection processes observe best practice in selecting the appropriate candidate by ensuring equality of opportunity for all applicants whilst excluding any who may be unsuitable to work with our children.

The Disclosure and Barring Service (DBS) helps employers to make safer recruitment decisions and to prevent unsuitable people from working with vulnerable groups, including children.

It is a criminal offence to offer to a barred individual (or indeed for a barred individual to apply for, or to accept an offer of) employment in certain designated posts (those which involve working with children in what is defined as regulated activity).

All candidates are expected to understand their own responsibilities and duties in regard to child protection and safeguarding with due relevance to the specific post advertised.