

Roberttown CE (vc) J&I School

Job Description- Class Teacher

The appointment is subject to the current conditions of employment for teachers contained in the most recent:

- School Teacher's Pay & Conditions Document (STCPD);
- the School Standards & Framework Act (1998);
- the required standards for Qualified Teacher Status (QTS);
- other current legislation.

The job description may be amended at any time following discussion between the Head Teacher and member of staff.

Class Teacher

Have knowledge and understanding of:

- Relevant aspects of the National Curriculum and other statutory requirements.
- Ensuring equality of opportunity.

Teaching and learning:

- Identify clear teaching objectives, content, lesson structures and sequences appropriate to the subject matter and the pupils being taught.
- Set clear, challenging targets for pupils' learning, building on prior attainment.
- Identify pupils who have additional educational needs, and consult with the Inclusion Leader in order to ensure appropriate work and support as required.
- Ensure effective teaching of whole classes, groups and individuals so that teaching objectives are met, momentum and challenge are maintained, and best use is made of teaching time.
- Use teaching methods which keep pupils engaged, including stimulating pupils' intellectual curiosity, effective questioning and response, clear presentation and good use of resources.
- Assess how well learning objectives have been achieved and use this assessment for future teaching.
- Create and maintain a stimulating, challenging, safe environment within the classroom and public areas that encourages learning and supports well-being.
- Lead a curriculum area(s) or aspect of practice and:
 - be involved in the organisation, maintenance and review of resources and equipment throughout school attached to that curriculum area(s)
 - keep abreast of current trends and developments, attend relevant courses and disseminate information and ideas to colleagues associated with that curriculum area(s).

- Mark and monitor pupils' class and homework providing constructive oral and/or written feedback, setting targets for pupils' progress.
- Assess and record pupils' progress in accordance with school policy and statutory guidance.
- Select and make good use of textbooks, ICT and other learning resources which enable teaching objectives to be met.

Pastoral:

- To promote, maintain and supervise the health and safety of pupils engaged in authorised school activities both on school premises and elsewhere.
- To liaise with outside agencies responsible for pupil welfare. Share corporate responsibility in the implementation of school policies and practices.
- To demonstrate a commitment to positive behaviour management throughout school in line with school policy.
- To care for the physical and emotional welfare of children within the class/school.
- To follow child protection procedures in accordance with school policy to ensure the safety and welfare of children throughout the school.
- To register pupils, encourage punctuality and reinforce school attendance procedures in consultation with the Head Teacher.
- To develop positive relationships with parents and promote the home-school partnership.
- Participate in Performance Management in accordance with school policy and statutory guidance.
- Direct or supervise the work of students, trainees and support staff.
- Make a positive contribution to the effective achievement of the school's aims and objectives.
- Use guaranteed non-contact time effectively for Planning, Preparation and Assessment responsibilities.
- As part of your wider duties and responsibilities you are required to promote and actively support the Council's responsibilities towards safeguarding. Safeguarding is about keeping people safe and protecting them from harm, neglect, abuse and injury. It is about creating safe places, being vigilant and doing something about any concerns you might have. Safeguarding relates to everyone who may be vulnerable, not just the very old and the very young.

Management:

- Provide written reports to:
 - parents, in accordance with school procedures and statutory requirements.
 - other agencies, in accordance with school procedures and the Code of Practice.
- Demonstrate responsibility for their own professional development and to keep up to date with research and developments in pedagogy and in the subjects they teach.
- Set a good example to the pupils they teach in their presentation and their personal conduct.
- Evaluate their own teaching critically and use this to improve their effectiveness.
- Attend all required meetings.
- Maintain professionalism at all times including punctuality and attendance.
- Establish and maintain effective working relationships with professional colleagues.