

JOB DESCRIPTION

JOB TITLE: Independent Chair for Kirklees Safeguarding Adults Board (KSAB)

£500 per day – Between 18 and 30 days per annum

LOCATION: Kirklees

RESPONSIBLE TO: The Local Authority Chief Executive

1. PURPOSE OF THE JOB

- 1.1 To ensure that the Kirklees Safeguarding Adults Board operates effectively and exercises its functions according to the duties imposed by the Care Act 2014 and other related guidance and good practice.
- 1.2 To provide independent scrutiny, challenge, leadership and strategic vision to the board.
- 1.3 To independently chair the Kirklees Safeguarding Adults Board meetings in accordance with its constitution, including:
 - In conjunction with the Safeguarding Partnership Manager, preparing for the meetings through receipt of agenda and any relevant papers
 - Ensuring that clear actions and responsibilities are identified in order to progress the board's business
 - Meeting quarterly for accountability meetings with the Local Authority Chief Executive
 - Meeting regularly with the Strategic Director for Adults and Health, and also the board's statutory partners to ensure communication and accountability on safeguarding issues
 - Engaging with board members to ensure they fulfil their responsibilities as members and that a balanced and collaborative approach is achieved.
 - Liaising regularly with the chair of the board's Delivery Group.
- 1.4 To ensure that the Safeguarding Adults Board promotes a high standard of safeguarding work that fosters a culture of continuous improvements and better outcomes for adults at risk of abuse or neglect.
- 1.5 To ensure that the Safeguarding Adults Board co-ordinates, monitors, reviews and evaluates safeguarding practices and that KSAB member agencies are adhering to good practice in line with guidance and policy requirements, including adherence to the principles of Making Safeguarding Personal.
- 1.6 To ensure that members of the Safeguarding Adults Board fulfil their statutory responsibilities and duties to the board.

- 1.7 To challenge poor practice and performance and ensure that the KSAB member agencies work together to take corrective action and make improvements.
- 1.8 To ensure that there are strong links between the work of the Safeguarding Adults Board and other strategic boards, including the Kirklees Health and Wellbeing board.
- 1.9 To contribute to the leadership of these strategic partnerships across Kirklees in their joint determination to safeguard and promote the health and wellbeing of children, young people and adults.
- 1.10 To actively work with these other boards and partnerships to further develop shared values and often shared priorities, alongside a shared view on delivering the best outcomes to meet local need
- 1.11 To ensure that the allocated resources, financial and human, are utilised to meet the Safeguarding Adults Board objectives and any shortfalls are brought to the attention of the funding agencies.
- 1.12 To attend relevant safeguarding regional and national seminars in the capacity of KSAB chair.
- 1.13 To ensure that the board meets the requirements of Safeguarding Adults Reviews and any inspection frameworks relating to safeguarding.
- 1.14 To deal with correspondence, mail and e-mail, directed to the KSAB Chair, including complex complaints.
- 1.15 To co-ordinate and deliver a public or media statement on any matter within the objectives or functions of the board.
- 1.16 To discharge any power delegated to the Chair from the board.
- 1.17 To ensure that adults at risk and their families are able to contribute appropriately to the safeguarding agenda, including meeting with members of the public as required

NOTE

The Local Authority Chief Executive, in conjunction with the Statutory Partners reserves the right to adjust the responsibilities shown in the job description providing to reflect any changes in line with any developments in safeguarding adults

	Specific requirements for the job
Education and Qualifications	Educated to degree level and hold a recognised professional qualification or equivalent relevant experience.
Experience & Knowledge	<p>Evidence of continued professional development</p> <p>Substantial experience of an effective leadership at a senior level.</p> <p>Experience of collaborative working at a senior level within a multi-disciplinary context.</p> <p>Experience, knowledge and an understanding of statutory and voluntary organisations and how they work.</p> <p>Significant experience of impartially chairing complex meetings and responding to complex complaints at a senior level.</p> <p>A commitment to improving personalised outcomes for Adults at Risk in Kirklees</p> <p>Extensive knowledge of the wider safeguarding agenda and linkages to other strategic partnerships.</p> <p>Thorough knowledge and understanding of relevant legislation, research, inspection regimes and statutory guidance relating to the safeguarding of adults.</p> <p>Ability to deal effectively with the media and to promote a positive image of the Kirklees Safeguarding Adults Board.</p>
Skills & Abilities	<p>The ability to work and challenge in a fair, authoritative and proportionate manner across professional boundaries.</p> <p>The confidence, gravitas and objectivity to challenge practices and hold agencies accountable.</p>
Work Circumstances	<p>Ability to undertake any necessary travel in connection with the duties of the post.</p> <p>Flexible in terms of time commitment to ensure that periods of increased activity are led consistently.</p>