

CONFIDENTIAL

Part three

Equal Opportunities Monitoring Form

This section will be removed for monitoring purposes before the selection process begins and will not affect the consideration of your application.

Data Protection Act 1998			
I consent to the data on this form being used for statistical purposes to assist The Focus-Trust in the monitoring of equal opportunities as outlined below.			
Signature:		Date:	
Print name:			

Please complete this monitoring form and return with your application. Diversity and equality are at the heart of every activity within the Focus-Trust. The Focus-Trust is committed to equal opportunities in employment, with the aim of ensuring that everyone who applies to work for us received fair treatment. This information will be used to monitor the effectiveness of our Diversity and Equality Policy and for no other reason. The request for this information and how it is used is within the scope of the Data Protection Act 1998 which allows for the collation and reporting of sensitive data for monitoring purposes.

This information will be kept separate from your application form to ensure that none of the information you have provided is used in the selection decision or is seen by the selection panel.

Job applied for			
Job reference no. (if applicable)			
Location			
Surname and Initials			
Date of birth		Age	
Gender			
How did you learn of this vacancy?			

Ethnic Origin

This is the origin of your family rather than your nationality. For example, you could be British and your ethnic (family) origins could be any of the ones listed, or a combination of them, or something more specific.

Please identify your ethnic origin either by putting an 'x' in ONE of the boxes below or by giving your own description in the space provided.

A: White	
British	
Irish	
Gypsy/Roma	
Traveller of Irish Heritage	
Any other white background	

B: Mixed	
White and Black Caribbean	
White and Black African	
White and Asian	
Any other mixed background	

C: Black or Black British	
Caribbean	
African	
Any other Black background	

D: Asian or Asian British	
Indian	
Pakistan	
Bangladeshi	
Any other Asian background	

E: Other ethnic groups	
Chinese	
Any other ethnic background	

F: If other, please specify:

Disability Guidance

The Equality Act 2010 says that a person is disabled if they have, "a mental or physical impairment or long-term health condition which has a substantial adverse effect on their ability to carry out normal day-to-day activities".

Do you consider yourself to be disabled as set out in the Equalities Act?	
If YES, please describe your disability.	
If you need any assistance to attend or participate in the interview, please give details.	

Religion

Please identify your religion by putting an 'x' in ONE of the boxes below.

Christian	
Buddhist	
Hindu	
Jewish	
Muslim	

Sikh	
Other religion	
No religion	
Prefer not to say	

Sexual Orientation

Please identify your sexual orientation by putting an 'x' in ONE of the boxes below.

Bisexual	
Gay man	
Gay woman / lesbian	

Heterosexual / Straight	
Other	
Prefer not to say	

Do you identify as Transgender?

For the purpose of this question 'transgender' is defined as an individual who lives, or wants to live, in the gender opposite to that they were assigned at birth

Yes		No		Prefer not to say	
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