

Batley Parish CE (VA) JIN School

Candidate's Welcome Pack



English Leader to commence Summer Term 2023
or as soon as possible after Easter 2023.

Vacancy: Secondment English Leader TLR (2B)

Timescale: To commence summer term 2023

Recruitment Schedule

Closing Date: Friday 10th February at 2:00pm

Visits to the school: Friday 3rd February at 10:00am
Monday 6th February at 2:00pm
Monday 6th February at 4:00pm

Interviews: Friday 24th February

Together, we are one!

"We are far more united and have far more
in common than that which divides us"

Jo Cox



Batley Parish is a caring family which enables every individual to flourish in our inclusive community. We learn to love and love to learn in a trusting environment. We respect, forgive and love one another. Working together, Batley Parish enables us to have hope for a brighter tomorrow.



KS1 Teacher and English Leader Secondment Opportunity

Required for the summer term 2023.

Our English leader is leaving us shortly after the Easter holiday, so an opportunity for an ambitious and experienced teacher who can lead English and join our senior leadership team in our vibrant multicultural school.

This is an exciting opportunity for someone who aspires to a senior leadership position, with a proven and substantial track record of raising standards of teaching and learning in reading and writing.

The post will include supporting our phonics leader who is returning from her maternity leave towards the end of term and leading the teaching of reading and writing across school. The teaching responsibility will be in Year Two

This post can be paid on the main or upper pay scales and comes with a teaching and learning responsibility allowance of £5026 (TLR2B).

We wish to appoint:

- An exemplary classroom teacher, who is committed to playing a key role alongside the headteacher and deputy headteacher in the leadership of the English curriculum across the whole school.
- An innovative and creative leader who can lead by example and is skilled in leading change with others.
- A leader with a deep understanding of how children learn to read and write throughout the primary phase
- An individual who is skilled in data management and analysis.
- Someone with proven experience of leading and managing areas of school improvement.
- A positive role model who shares our Christian values and will promote our school vision through inspiring leadership.

We can offer you:

- A welcoming team of supportive colleagues.
- Enthusiastic children who are well behaved, polite and eager to learn.
- A positive partnership with parents, governors and the wider community.
- A commitment to support your continuing professional development.
- Dedicated time for leadership and management responsibilities.
- Guidance and support to help you thrive in this role and prepare you for the next phase of your career journey.

Visits to the school by prospective candidates are warmly welcomed: please arrange by contacting the Business Manager, Julie Lockwood. Tel: 01924 326361

These will take place on:

- **Friday 3rd February at 10:00am**
- **Monday 6th February at 2:00pm**
- **Monday 6th February at 4:00pm**

The closing date for the position will be 2:00pm on Friday 10th February 2023. Interviews will be held on Friday 24th February.

At Batley Parish CE (VA) JIN School, we are committed to safeguarding and promoting the welfare of children and young people and expect all staff to share this commitment. All staff are subject to an enhanced DBS check.

Please send completed application forms to our school office email address:

office.batleyparish@kirkleeseducation.uk

Batley Parish CE VA J, I and N School
Stocks Lane
Batley
WF17 8PA

www.batleyparishpri.kgfl.dbprimary.com

Mr P Sunter BA(Hons) QTS (Headteacher)

Tel: 01924 326361

E-Mail: office.batleyparish@kirkleeseducation.uk

 @batleyparish1



Dear Candidate,

Thank you for taking the time to look at our advert, which might be the first small step you will take on your journey to joining our school team.

As headteacher, I am extremely proud and fortunate to lead a very talented leadership team, who are driving our school towards the success that the children of Batley Parish deserve.

Batley Parish (or BP, as we are known) is a diverse and inclusive school located on the fringe of Batley town centre. We are a one form entry school - with a larger than average (65 place) nursery offering flexible provision for 3 and 4 year olds, including 30 hours of free child care for qualifying families.

Batley, which recently celebrated the 150th anniversary of the formation of its Borough Council, is one of several small towns that, along with Huddersfield, form the Kirklees local government district. We are handily located close to the M62 motorway. The centres of Bradford, Leeds, Wakefield and Brighouse are all within a 5 mile journey of our school. The White Rose Shopping Centre and Birstall Retail Park are both a stone's throw from the school whilst The Peak District, Yorkshire Dales and North York Moors National Parks are all about an hour's drive away.

Our spacious grounds are a green oasis surrounded by a busy urban environment. We have been very productive over recent years developing exciting learning and play resources to make the most of our outdoor spaces.

At BP we learn from each other every day and hold true to our school values of **community, hope, love, trust, respect** and **forgiveness**. Our motto: '**Together We Are One**' sums up the way we all work together to succeed.

This is an exciting time of change for our school. We have recently had approval from the Department for Education and the Anglican Diocese of Leeds to convert to an academy and we aim to join Enhance Multi Academy Trust, a Church of England MAT based in Wakefield.

Our current English leader has helped us to establish some very strong practice across school and we are seeking a candidate who can build on some secure foundations in reading and writing. The governing body will seek to appoint a permanent English leader to join us in the autumn, so this position could be a stepping stone for you to become a permanent member of staff or an experience of leadership that you can take back to your substantive role.

Please do take the time to make an appointment to find out more about our harmonious school: a learning community where children work with aspiration, dedication and a love of life!

I look forward to meeting you soon to find out how you can contribute to our success.

Yours faithfully
Phil Sunter
Headteacher

PERSONNEL SPECIFICATION

POST TITLE: Class Teacher, English Leader (Secondment) – Batley Parish Junior, Infant and Nursery School

ATTRIBUTES	ESSENTIAL	RANK	HOW IDENTIFIED
Relevant Experience	• An excellent teacher	A	o
	• Recent and relevant teaching experience in KS1	A	a
	• Experience of teaching in a more than one phase.	B	
	• Experience of curriculum/middle leadership	A	a, i
	• Ability to work as part of a team	A	
	• Ability to work on own initiative	A	a
	• Experience of using positive behaviour management strategies within a classroom environment	A	a, i
	• Working knowledge of restorative processes to develop, maintain and restore relationships	A	a, l, o
Education & Training	• Qualified Teacher Status	B	a
	• Knowledge of the National Curriculum	A	a, i
	• Evidence of recent Inset/training in National Curriculum areas	A	a
	• Willingness to attend further courses related to the post offered	A	a, i
Special Knowledge & Skills	• Clear philosophy of primary education and the ability to translate it into practice	A	a, i
	• Working knowledge of inclusive practice (EAL, SEN & G&T)	A	a
	• Working knowledge of assessment procedures	A	a, i
	• Knowledge of SEN Code of Practice and its implementation	A	a
	• Able to use ICT effectively	A	a, i
Additional Factors	• Be able to support the Christian values of the school	A	a
	• A commitment, enthusiasm and willingness to work with children from all backgrounds and abilities	A	a
	• Sound communication skills including exemplary standards of written and spoken Standard English.	A	a, i, o
	• Good interpersonal skills	A	a, i, o
	• Good organisational and time management skills	A	a
	• Willingness to support and develop extra curricular activities	B	a, i
	• Ability to manage support staff effectively	A	a, l, o
	• Substantial experience of raising standards through effective leadership of a curriculum area	A	a, l
	• Expert knowledge of phonics and early reading	A	a, l

Key

a = application form

i = Interview

o = Observation of teaching



JOB DESCRIPTION

POST TITLE: Class Teacher With responsibility for leading English across school

LOCATION: Batley Parish CE (VA) JIN School

SALARY GRADE: MPS/UPS TLR 2B (£5026)

RESPONSIBLE TO: Head Teacher

To have qualified teacher status and to be responsible for carrying out the professional duties set out in the most recent Teachers' Pay and Conditions Document as directed by the Head Teacher, within the context of the job description set out below.

RESPONSIBILITIES AS A CLASS TEACHER

Teachers make the education of their pupils their first concern, and are accountable for achieving the highest possible standards in work and conduct. Teachers act with honesty and integrity; have strong subject knowledge, keep their knowledge and skills as teachers up-to-date and are self-critical; forge positive professional relationships; and work with parents in the best interests of their pupils.

Duties

Curricular

1. To plan activities and experiences appropriate to the age, ability and needs of pupils related to National Curriculum issues so as to ensure pupils receive a broad and balanced curriculum.
2. To assess and record pupil's progress and attainments in accordance with school policy.
3. To set, mark, record and return work for pupils in accordance with the school's policy.
4. To provide written reports to:
 - a) parents in accordance with statutory requirements.
 - b) other agencies in accordance with school procedures and the Code of practice.
5. To create and maintain a stimulating, challenging environment within the classroom and in the public areas that encourages learning.
6. To promote the academic progress and wellbeing of individual pupils through personal guidance, parental involvement and professional consultations as may be necessary, having regard for the needs and abilities of each child.

Pastoral

- 1 To promote, maintain and supervise the health and safety of pupils engaged in authorised school activities both on school premises and elsewhere.
- 2 To maintain current pupil records - administrative, academic and pastoral in accordance with the school system.
- 3 To register pupils, encourage punctuality and reinforce school attendance procedures in consultation with the Head Teacher.
- 4 To attend school Collective Worship and supervise the orderly movement of pupils to and from Collective Worship.
- 5 To care for the physical and emotional welfare of children, having high regard for health and safety and all aspects of safeguarding.

Curriculum area of responsibility

1. To lead a subject area to ensure that teaching, learning and assessment are effective throughout school in that subject.
2. To keep abreast of current trends and developments, attend relevant training and disseminate information and ideas to colleagues.

General

- 1 To promote equal opportunities ensuring that, specifics of gender, race, sexuality, class, ability and disability are treated in a positive and non-discriminatory manner.
- 2 To attend meetings with colleagues, parents or other agencies.
- 3 To have a positive interest in professional development - attending meetings and in-service training courses and participating in professional development exercises as directed by the Head Teacher.
- 4 To participate in Performance Management as required by Government Regulations.
- 5 To carry out other duties as the Head Teacher may reasonably require, to the level expected of a teacher on the main scale, relating to the efficient organisation of the school, and to any necessary adjustments in the specified time allocations.

As part of your wider duties and responsibilities, you are required to promote and actively support the school's/LA's responsibilities towards safeguarding. Safeguarding is about keeping people safe and protecting people from harm, neglect, abuse and injury. It is about creating safe places, being vigilant and doing something about any concerns you might have. It isn't about the very old and the very young, it is about everyone who might be vulnerable.

Please click [here](#) to read our safeguarding policy.



Our School site is unusually large for a school of our size. In addition to our large playing field, we have a wildlife area and several outdoor play areas. Our Nursery building sits towards the bottom of the area marked in red. The main school building houses one classroom for each year group, a good-sized hall, office facilities and a large staff room. We also have a shared space with several break out areas and a well-stocked library.

