

## Applicant Pack

### Teacher of A-Level Psychology – Part time

**Salary:** £20,292.00 - £33,117.00 per annum (£25,826.00 – £42,149.00 FTE)  
– pay award pending

**FTE:** 0.7857

**Contract type:** Permanent

**Reports to:** Head of Psychology

**Closing date:** Wednesday, 29 March 2023

**Interview date:** To be confirmed

**Start date:** Tuesday 29 August 2023



## Welcome Letter

On behalf of Greenhead College, thank you for your interest in the post of Teacher of Psychology. We are pleased that you are considering Greenhead College as the next stage in your career, and we hope, subject to matching our criteria, you will apply.

Greenhead College is located on an attractive campus close to Huddersfield town centre, adjacent to the picturesque Greenhead Park. We are a short drive from the M62 and within walking distance of the train and bus station. Therefore, the College is an easy commute from much of the Northwest and Yorkshire.

The College provides outstanding education to approximately 2750 students, who study predominantly A Level courses. The philosophy of the College is based on the principle that each student and staff member is an individual and to be valued. According to the Government performance tables, Greenhead is currently the top performing Sixth Form College in the Yorkshire and the Humber for A Level results and third best nationally.

In March 2022, the College was once again graded 'Outstanding' by Ofsted, with no areas of weakness identified. This is testament to the resilience, ambition and success of our students, and the hard work of staff. Therefore, Greenhead is both a successful and significant Sixth Form College, with an outstanding local and national reputation.

The College is a great place to work, with a warm, inclusive atmosphere existing between students and staff. Our staff are recognised for their hard work and are encouraged to inspire each other, and to develop and grow. We are proud to have a strong and able Senior Leadership Team, experienced Governors, and a team of highly skilled teaching and support staff who work collaboratively to deliver the College's key purpose and principles, and strategic objectives.

This is an exciting time to be joining Greenhead College. Recently, we were one of only 50 schools and colleges nationally to be granted multi-million-pound funding to build a new four-storey block, which is currently under construction and will open during the next academic year.

If you have any queries about this role, please contact our Human Resources Team via email [jobs@greenhead.ac.uk](mailto:jobs@greenhead.ac.uk). They will be happy to answer your queries and provide further information about the College and this role.

We look forward to receiving your application.

Best wishes,

Simon Lett  
Principal



## **Job Description**

### **Teacher of Psychology – Part time**

#### **Duties & Responsibilities:**

The College looks to appoint talented classroom teachers who are committed, enthusiastic and flexible in their approach to work. You should ideally possess a successful record of teaching and learning, although applications are welcome from ECTs. In the first instance, your duties and responsibilities are listed below. As the needs of the College change, you may be expected to take on or relinquish responsibilities, as directed by the Head of Department or members of the Senior Leadership Team.

#### **Role-specific responsibilities:**

1. Teaching 3.5 groups towards A-level examinations in Psychology.
2. One hour of enrichment (non-examination courses) per week in terms one and two, or double enrichment in one term.
3. Weekly subject support sessions with students.
4. Attendance at staff and departmental meetings, Open Evenings and Parents' Evenings.
5. Being in sympathy with a college ethos which finds its roots in a staff strongly committed to the college in all aspects and activities. It is based on a philosophy that valuing students and helping them to experience success and sometimes working through failure helps them to grow in confidence and to succeed.
6. As a teacher you are to ensure that you embed into your teaching, learning and assessment strategies where appropriate, the fundamental principles that underpin the Prevent Strategy and Fundamental British Values. You are also required to ensure that they are appropriately reflected in your classroom and corridor displays.

#### **Safeguarding:**

7. All staff and senior postholders have a duty for safeguarding and promoting the welfare of children and young persons. Staff must be aware of the College's procedures for raising concerns about children's welfare and must report any concerns to the Designated Person without delay. Staff must also ensure they attend the appropriate level of safeguarding children training identified by the College as relevant to their role.

#### **General duties - the post holder will also:**

8. Promote, act as a role model and implement the College's policies, practices and procedures including those relating to diversity and inclusion.
9. Take reasonable care of the health and safety of self, other persons and resources whilst at work. This entails supporting the college's responsibilities under the Health and Safety at Work Act.
10. Demonstrate day to day commitment to the College's core values of community and mission statement.
11. Carry out such reasonable additional duties as may from time to time be determined by or on behalf of the Corporation.

#### **Diversity and inclusion Statement:**

The College will seek to ensure that all existing and potential employees and students are given equal opportunities for employment and education. It is committed to the elimination of unlawful or unfair discrimination on the grounds of sex, age, marital status, colour, race, nationality or other ethnic or national origin, disability, sexual orientation, trade union membership or activity and religious background.

The College will seek to ensure that no applicant for employment or education is disadvantaged by conditions or requirements which cannot be justified. The College provides an open, welcoming and safe environment for all its students, employees and visitors.

**Safeguarding Statement:**

The College is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults, and expects all staff to share this commitment.

**Prevent Statement:**

The successful applicant will be required to uphold the values of democracy, rule of law, individual liberty and tolerance and have mutual respect for those with different faiths and beliefs.

**Simon Lett**  
**Principal**

## **A-Level Teacher of Psychology – Part time**

### **Further Particulars and How to Apply**

#### **Salary:**

The salary for this post will be within the Main Scale range of the pay spine for Teaching Staff, which is currently £20,292.00 - £33,117.00 per annum (£25,826.00 – £42,149.00 FTE) pay award pending.

#### **Conditions of Appointment:**

Appointment is to a 0.7857 FTE, permanent contract working to the terms and conditions of service for all College staff under the following main provisions:

#### **Student Contact Time:**

Full-time teachers teach four and a half groups towards A Level examinations (or equivalent) in their subject area. Each subject runs in blocks of 4 hours 30 minutes. One enrichment also takes place each week. Total teaching contact time with students for a full-time member of staff is as follows:

- 4.5 blocks – 20 hours, 20 minutes
- 1 enrichment - 1 hour (or double enrichment in one term). Enrichment activities do not run in the third term
- Total - 21 hours, 20 minutes

This will be pro-rata for the 0.7857 FTE position.

Additional subject support is arranged departmentally. In addition, teachers are required to attend staff and departmental meetings, open events and parents' evenings.

#### **Pension:**

You will be entitled to join the Teachers' Pension Scheme.

#### **College Security:**

Employees are required to wear identification badges at all times to adhere to Health and Safety and security procedures.

#### **Safer Recruitment:**

We have a strong commitment to safeguarding; all offers of employment are subject to the following pre-employment checks:

- Two satisfactory references
- Enhanced DBS check with barred check list
- Overseas check if you have lived or worked abroad within the last five years
- Evidence of the right to work in the UK
- Prohibition check order
- Qualifications
- Fitness for Work



**Closing Date:**

The closing date for applications is Wednesday, 29 March 2023 and interviews will take place shortly afterwards.

**Applicants for this post are asked to:**

1. Complete the College's application form or TES application form and Equality and Diversity form.
2. Write a supporting letter of application, with CV if you consider it useful.

**Please send the completed documents to:**

Jen Rothery, Human Resources Advisor, as an email attachment to [jobs@greenhead.ac.uk](mailto:jobs@greenhead.ac.uk).

*If you apply and are unsuccessful in being called to interview, can we thank you in advance for your time and trouble in making this application. Due to time constraints it would be impossible to respond to everyone individually - we hope that you will understand.*

*The college is committed to Diversity and Inclusion and welcomes applications from all sections of the community.*



## Person Specification – Teacher of Psychology – Part time

	Essential	Desirable
<b>QUALIFICATIONS:</b>		
Degree or equivalent.	x	
Teaching qualification.	x	
Evidence of appropriate continuing professional development.		x

	Essential	Desirable
<b>EXPERIENCE:</b>		
Experienced Psychology teacher with proven track record, or ECT with an interest in teaching 16–19-year-old students.	x	

	Essential	Desirable
<b>SKILLS &amp; ABILITIES:</b>		
Capacity to motivate, encourage and inspire students of all abilities.	x	
Ability to work flexibly and to be self-motivated.	x	
A passion for the subject area.	x	
Experience of development and using innovative teaching materials.		x
Willing to contribute to subject related enrichment activities.		x
A willingness and flexibility to teach across other subject areas if required.		x

	Essential	Desirable
<b>ATTRIBUTES</b>		
Ability to empathise with 16-19 age range	x	
Courteous, positive, and can-do approach	x	
A commitment to quality	x	
A willingness to be flexible	x	
A proven commitment to safeguarding and promoting the welfare of young people	x	
A proven commitment to diversity and inclusion and an understanding of the College's policies	x	
Positive and professional approach with a high level of commitment to the College	x	

**The above criteria will be assessed by the:** Letter of Application, Interview & Assessments.