

# GOLCAR JUNIOR INFANT AND NURSERY SCHOOL

## PERSON SPECIFICATION

Post Title: Class Teacher  
Main Scale

	CRITERIA	HOW IDENTIFIED	RANK
<b>EDUCATION AND TRAINING</b>	Qualified teacher status Ongoing professional development Degree or equivalent	Application form	A B B
<b>RELEVANT EXPERIENCE</b>	Experience of teaching in primary schools. Evidence of excellent class teaching across the curriculum. Experience of working with pupils with additional needs	Application form References Interview	A A A
<b>GENERAL SPECIAL KNOWLEDGE AND SKILLS AND ABILITIES</b>	Knowledge of current education issues and developments Effective interpersonal and communication skills An excellent classroom practitioner Ability to create an attractive classroom environment which stimulates children's interest and supports their learning Knowledge of information technology across the curriculum A commitment to a creative curriculum and personalised learning Able to work collaboratively with all members of the school community Ability to manage time and resources efficiently An enthusiastic team member who can show initiative and take a lead when necessary	Application form References Interview	A A A A A A A A A A
<b>ADDITIONAL FACTORS</b>	A clear educational philosophy that includes an understanding of how children learn Commitment to continuous school improvement Commitment to Inclusion and Equal opportunities A sense of humour A commitment to learning for all. This school is committed to safeguarding and promoting the welfare of children and expects all staff and volunteers to share this commitment.	Application form References Interview	A A A A A A

## **GOLCAR JUNIOR INFANT AND NURSERY SCHOOL**

### **JOB DESCRIPTION**

**Post :** Main Scale Teacher

**Salary Scale:** Main Professional Grade 1-6

**To whom responsible:** Headteacher

**Disclosure Level:** Enhanced

It is appreciated that the nature of any post may change over time. When such changes occur the post-holder should record and discuss them with their Head Teacher and their job description should be amended appropriately.

A detailed outline of the role and responsibilities of a teacher can be found in the School Teacher's Pay and Conditions Document 2018 and it is taken for granted in this description that these will form the basis of this job

#### **Purpose of the Role:**

To facilitate and encourage learning which enables pupils to achieve high standards: to share and support the corporate responsibility for the well-being, education and discipline of all pupils.

The post holder will be expected to undertake duties in line with the professional standards for qualified teachers and uphold the professional code of the General Teaching Council for England.

#### **Main Duties:**

##### **Teaching and Managing Pupil Learning**

- Ensuring effective teaching of whole classes, groups and individuals so that teaching objectives are met, momentum and challenge are maintained, and best use is made of teaching time.
- Use teaching methods which keep pupils engaged, including stimulating pupils' intellectual curiosity, effective questioning and response, clear presentation and good use of resources.
- Set high expectations for pupils' behaviour, establishing and maintaining a good standard of discipline through well-focused teaching and through positive and productive relationships.

##### **Planning and Setting Expectations / Pupil Achievement**

- Identify clear teaching objectives, learning outcomes, content, lesson structures and sequences appropriate to the subject matter and the pupils being taught.
- Set appropriate and demanding expectations for pupils' learning and motivation. Set clear targets for pupils' learning, building on prior attainment and shared with pupils.
- Identify pupils who have special educational needs, and know where to get help in order to give positive and targeted support. Implement and keep records on Individual Education or Behaviour plans (IEPs, IBPs)

##### **Assessment and Evaluation**

- Assess how well learning objectives have been achieved and use this assessment for future teaching.
- Mark and monitor pupils' class and homework providing constructive oral and written feedback, setting targets for pupils' progress.
- Understand the demands expected of pupils in relation to the National Curriculum.

### **Relationship with Parents and the Wider Community**

- Prepare and present informative reports to parents
- Provide opportunities to develop pupils' understanding by relating their learning to real and work-related examples, recognising that learning takes place outside the school context.
- Liaise with agencies responsible for pupils' welfare.
- Uphold the good name of the school at all times.

### **Manage Own Performance and Development**

- Take responsibility for their own professional development and keep up to date with research and developments in pedagogy and in the subjects they teach.
- Share corporate responsibility for the implementation of school policies and practices.
- Set a good example to the pupils they teach in their presentation and their personal conduct.
- Evaluate their own teaching and pupils learning critically and use this to improve their effectiveness.
- Participate in arrangements for their further training and professional development which aim to meet needs identified through the performance management process.

### **Managing and Developing Staff and Other Adults**

- Establish effective working relationships with professional colleagues including ETAs and workplace students.

### **Managing Resources**

- Select and make good use of learning resources including ICT which enable teaching and learning objectives to be met.

### **Safeguarding**

As part of your wider duties and responsibilities you are required to promote and actively support the Council's responsibilities towards safeguarding. Safeguarding is about keeping people safe and protecting people from harm, neglect, abuse and injury. It is about creating safe places, being vigilant and doing something about any concerns you might have. It isn't just about the very old and the very young, it is about everyone who may be vulnerable. Please refer to the Employment page, working for the Council on the Kirklees website under the following link:

<http://www.kirklees.gov.uk/employment/safeguarding.shtml>

PPA time shall amount to not less than 10% of the teacher's timetabled teaching time.  
PPA time shall be provided in periods of not less than half an hour.

This job description shall be reviewed jointly by the Head Teacher and Post Holder at least once in each academic year or at the request of either party.

Signed .....

Post Holder

Signed .....

Head Teacher