

Please insert details



Job title

Job No

School Name /  
Department Name

## Application for Employment Equal Opportunities Monitoring

Please return this form by e-mail to [AdminSharedServiceCentre@kirklees.gov.uk](mailto:AdminSharedServiceCentre@kirklees.gov.uk)  
or by post to HD-One Employee Services, 2<sup>nd</sup> Floor, Civic Centre 3, Huddersfield, HD1 2EY

### Guidance when completing the Equal Opportunities Monitoring Form

- Please refer to the 'What Is Equality Monitoring?' sheet which is held on the Kirklees Website Employment pages.
- Use the following link to a booklet independently produced to give you 10 reasons why you should complete this form at:- [www.stonewall.org.uk/at\\_home/3460.asp](http://www.stonewall.org.uk/at_home/3460.asp)

The information that you provide as an applicant is **confidential** and will only be used to produce statistics for equality and recruitment monitoring only, and will not be shared with the Recruitment Panel.

Please ensure you have completed the Job Title, Job Number and School Name or Department Name where applicable.

Completing this form and providing as much information as possible will help us to:-

- Monitor our progress around equality and diversity representation within our workforce.
- Remove barriers in our recruitment, retention and development processes for potential and existing employees and aim to ensure that people from all sections of our community have fair and transparent opportunities within all areas of the council's control.
- Look at groups that are under-represented and consider positive action strategies to encourage people from all groups to apply.

**The council recognises that all employees have an individual responsibility in the promotion of equality and diversity.**

### Information about you

#### Name / Gender / Date of Birth

Name:

Gender / DOB: Male  Female  Date of birth

## Ethnicity

How would you describe your ethnic origin? (tick ✓ one box only)

White  English / Welsh / Scottish / Northern Irish / British

Irish

Any other White background  (please write in)

Asian or Asian British

Indian  Pakistani  Bangladeshi  Kashmiri

Any other Asian background  (please write in)

Black or Black British

Caribbean  African

Any other Black background  (please write in)

Mixed

White and Black Caribbean  White and Black African

White and Asian

Any other mixed background  (please write in)

Other Ethnic Origin

Chinese  Any other Ethnic Origin  (please write in)

## Disability

Do you consider yourself to be a disabled person?

Yes  No

## Sexual Orientation

How would you describe your sexual orientation? (tick ✓ one box only)

Heterosexual/Straight  Gay man  Lesbian/Gay woman  Bisexual

I am not prepared to say

None of these  (please write in)

## Religion

What is your religion, even if you are not currently practising? (tick ✓ one box only)

Buddhist  Christian  Hindu  Jewish  Muslim  Sikh  No religion

I am not prepared to say  Any other  (Please write in)

Thank you for taking the time to complete this form