

**Warwick Road Primary School**  
**JOB DESCRIPTION**



**POST TITLE:** Class Teacher  
**SALARY:** MPS  
**RESPONSIBLE:** Headteacher

**Teaching and Learning**

- To undertake teaching duties to the highest possible standard
- To plan, organise and deliver through high quality teaching, the requirements of the primary curriculum in keeping with the school's policies
- To promote high standards of work and behaviour in and out of the classroom.
- To have a pastoral role in supporting the social and emotional development of pupils
- To be imaginative, committed and well-organised classroom practitioner, showing a high level of teaching ability at all times
- To provide a stimulating environment within a well organised and structured class setting, where children are challenged and high standards are the norm
- To plan, monitor and assess in accordance with school policy and to keep accurate records of progress and set appropriate learning targets for individuals and groups
- To use ICT in a cross-curricular way and enable pupils to improve their knowledge and skills
- To offer equal opportunities to all and show sensitivity to the children's individual and collective needs, enabling them to reach their full potential
- To work cooperatively and flexibly with colleagues so as to ensure continuing liaison between classes and close contact between children and all staff.
- To work as an effective team member and work cooperatively as part of the team
- To handle all areas of discipline with a kind but firm manner, setting standards of behaviour acceptable to the ethos of the school
- To ensure the health and safety of the children by following agreed procedures.
- To help promote the school's policy of parental and community involvement by forming good relationships with parents, including them in the children's work whenever possible
- To attend and contribute to staff development meetings and to further their own professional development through INSET opportunities and the performance management programme
- To work closely with, delegate duties to, and oversee the work of a teaching assistant and other adult support
- To enter into the whole life of the school, introducing new initiatives, and if possible, running extra-curricular activities to the individual's interest and talents.
- To organise class assembly as per rota
- To undertake any other reasonable duties designated by the Headteacher

**GENERAL**

- To promote equal opportunities ensuring that specifics of gender, race, class, ability and disability are treated in a positive and non-discriminatory manner.
- To attend meetings with colleagues, parents or other agencies within specified time allocations and at reasonable advance notice.