

Person Specification

Post: Librarian

Attributes	Essential	Desirable	How identified
Qualifications	<ul style="list-style-type: none"> Grade C or above in GCSE English and mathematics= 	<ul style="list-style-type: none"> Qualified Librarian Good honours degree or equivalent 	<ul style="list-style-type: none"> Application Certification
Experience	<ul style="list-style-type: none"> Values driven At least two years' experience working in a school or setting relevant to this position Contributing to strategic direction and development of the library 	<ul style="list-style-type: none"> Working in an inner-city area of high deprivation Collaborating to support the development of literacy across a range of platforms, tools and media Planning and delivering CPD sessions to develop colleagues' understanding of enquiry learning and information literacy Line management 	<ul style="list-style-type: none"> Application Interview References
Knowledge and skills	<ul style="list-style-type: none"> Build and form good relationships with students and colleagues Wide range of knowledge of children's literature Effective verbal and written communication skills to engage colleagues, students and other professionals Collect, analyse and present relevant statistical and other data to inform monitoring and decision making Proven leadership on action planning and monitoring Microsoft Office, especially Outlook, Excel and Word Commitment to safeguarding Microsoft Office, especially Outlook, Excel and Word Commitment to safeguarding 	<ul style="list-style-type: none"> Understanding of what makes a Dixons academy different and successful Collaboration with classroom teachers and specialists to design and teach engaging enquiry and learning experiences and assessments that incorporate multiple literacies and foster critical thinking Latest technologies that can effectively support learning Copyright, fair use and licensing of intellectual property Experience of library management software or system Proactively engage in collaborative enquiry with faculties and key groups of people / students 	<ul style="list-style-type: none"> Application Interview References
Character	<ul style="list-style-type: none"> Strong moral purpose and drive for improvement Mission-aligned Humble and kind Motivated, enthusiastic and flexible Excellent interpersonal skills Good sense of humour Desire to develop yourself Ability to receive and act on feedback Strong attention to detail Ability to work under pressure Commitment to the full life of the academy 	<ul style="list-style-type: none"> Willingness to offer extra-curricular provision 	<ul style="list-style-type: none"> Application Interview References