

The Mast Academy Trust

Shelley First School

Person Specification – Cleaner



Are you the person we are looking for?

Our employees are driven to achieve the best, are hard working, respectful and thoughtful to each other and our pupils and are creative in their role – does this sound like you?

Flexible and proactive, with a positive approach you are open to new ways of working and keen to provide excellent standards of cleaning.

You will have a friendly and polite manner, enjoying the opportunity to contribute to the high standards of cleanliness within our schools and providing a safe school environment for all of our pupils and colleagues.

The right behaviours and attitudes are as important to us as the skills you bring to the job. We expect all our employees to demonstrate the following behaviours:

- Positive, Honest, Respectful, Flexible, Communicative and Supportive.

The below table details the experience, skills and knowledge required to undertake this role.

Education and Training	Measure:	Rank:
Willingness to attend training as directed by the Academy Trust	A	E
Experience	Measure:	Rank:
Previous experience of cleaning or a role with similar duties	A	D
Previous experience of working in a cleaning role in a school environment	A	D
General and Specialist Knowledge	Measure:	Rank:
Ability to follow effective cleaning practices and procedures	A/I	E
Understanding of C.O.S.H.H	A/I	D
Understanding of safeguarding procedures including KCSE.	A/I	D
Knowledge of Health and Safety working practices	A/I	D
Skills and Abilities	Measure:	Rank:
Ability to communicate with a wide range of people	A/I/T	E
Ability to prioritise work and work in an organised manner	A/I	E
Ability to build strong team working relationships.	I	E
Ability to work on own initiative to problem solve.	A/I	E
Able to handle confidential information sensitively and with discretion.	A/I	E
Ability to be flexible and adapt to the changing needs of the School	A/I	E
Additional Requirements	Measure:	Rank:
Operate with the highest standards of personal/professional conduct and integrity	A/I	E
Willing to work flexibly in accordance with policies and procedures to meet the operational needs of the school.	A/I	E
Willing to undertake training and continuous professional development in connection with the post.	A/I	E
Work in accordance with the School and Trust's values and behaviours.	A/I	E
Willingness to undertake an enhanced Disclosure and Barring Service check.	A	E