

# Kirklees

METROPOLITAN COUNCIL

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**SERVICE AREA: EDUCATION**

**SECTION: BERRY BROW I & N SCHOOL**

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**POST TITLE: CLASSROOM TEACHER**

**GRADE/SCALE: MAIN PAY SCALE**

**POSTHOLDER:**

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## **PURPOSE OF POST**

To be responsible for carrying out the professional duties of a Class Teacher (Main Professional Grade) as set out in the Teacher's Pay and Conditions of Employment Document.

## **DUTIES AND RESPONSIBILITIES**

1. To undertake class teaching duties for a class of Key stage 1 age children including any children with special needs; providing them with an effective education in line with National Curriculum guidance, the school's aims and objectives and the curriculum 5-16 LEA curriculum guidance.
2. To maintain a good educational environment and undertake tasks relating to the successful organisation of all classroom activities.
3. To plan and deliver lessons and schemes of work appropriate for the age range taught.
4. To maintain in all teaching groups a standard of conduct and discipline to promote the successful delivery of the teaching programme;
5. To promote the academic progress of individual pupils through such personal guidance, parental involvement and professional consultation as may be necessary having regard to the needs and abilities of each child based on ongoing assessments.
6. To record pupil attainment and progress and provide reports as required by the agreed procedures in school
7. To promote the social and emotional welfare of individual pupils in the school.
8. To attend within the specified time allocations regular or occasional meetings with colleagues, parents, representatives of external agencies as required by the Head Teacher.

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9. To co-ordinate and advise on a curriculum area for Key Stage 1.
10. To supervise the work of Support Staff as required.
11. To supervise and actively maintain the good order and the health and safety of pupils engaged in authorised school activities both on site and elsewhere.
12. To comply with arrangements to cover for the absence of colleagues within the guidance of the current Pay and conditions of Service.
13. To participate in Continuous Professional Development activities as required within the guidance of the current Pay and conditions of Service.
14. To carry out other duties appropriate to the level expected of a teacher on Main Professional Grade relating to the efficient organisation of the school.

The postholder's duties must at all times be carried out in compliance with the Council's Equal Opportunities Policy and other policies designed to protect employees or service users from harassment.

- a) Take reasonable care of the health and safety of self, other persons and resources whilst at work.
- b) Co-operate with management of the Service as far as is necessary to enable the responsibilities placed upon the Service under the Health and Safety at Work Act to be performed, eg operate safe working practices.
- c) It is the duty of the postholder not to act in a prejudicial or discriminatory manner towards service users or employees, including those who may be for example from minority ethnic communities, women, disabled or older people, lesbians or gay men. The postholder should also counteract such practice or behaviour by challenging or reporting it.

Additional Duties for this school

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**RESPONSIBLE TO: The Head Teacher**

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Personnel Specification: Teacher – Year 1 teacher (MPS) at Berry Brow Infant & Nursery School November 2020

You will only be short listed from the details in the application form if you meet all the criteria ranked as A. If a large number of applications are received, only those who meet the criteria ranked B will be short listed.

	Criteria	Rank	How Identified
Education and Training	Qualified Teacher Status	A	Application Form
	Experience of teaching in KS1	A	Application Form
Relevant Experience	An excellent classroom practitioner	A	Letter of Application
	An ability to work effectively in a team situation	A	References
	A clear understanding of the principles of formative assessment	A	Interview
	A proven track record of meeting the needs of <b>all</b> learners	A	
Knowledge and Skills	A clear understanding of the expected outcomes for standards in a national and local context	A	Letter of Application
	A commitment and ability to work as a constructive, reflective and <u>equal</u> member of a team in a shared learning environment/ethos	A	References
	Ability to provide engaging, motivating, child centred learning experiences on a daily basis	A	Interview
	Commitment to play based learning in KS1	A	
	A commitment to upholding the ethos and values of the school in relation to behaviour, standards and our teaching and learning policy	A	
	Excellent classroom management skills	A	
	An understanding of how children learn	A	
	Emotional intelligence, resilience and commitment to self- reflection	A	
	An understanding of strategies for Additional Needs	B	
Specialist skills	Well organised and committed to self- evaluation for improvement	A	Letter of Application
	Experience (for experienced applicants) of leading a core subject across the age range	B	References
	Passionate about changing children’s life chances through education	A	Interview
	Commitment to the provision of quality education regardless of age or phase	A	