

SKELMANTHORPE ACADEMY

JOB DESCRIPTION

JOB TITLE: Temporary Mainscale Teacher

RESPONSIBLE TO: The Headteacher

SALARY GRADE: Main Pay Scale

To facilitate and encourage learning which enables pupils to achieve; to share and support the corporate responsibility for the well-being, education and discipline of all pupils.

The Job Description should be read alongside the range of professional duties of Teachers as set out in the Teachers' Pay and Conditions Document. The postholder will be expected to undertake duties in line with the professional standards for qualified teachers and uphold the professional code of the General Teaching Council for England.

RESPONSIBILITIES AS A MAIN SCALE TEACHER

MAIN PURPOSE

1. **Teaching and Managing Pupil Learning**
 - 1.1 Ensure effective teaching of whole classes, groups and individuals so that teaching objectives are met, momentum and challenge are maintained, and best use is made of teaching time.
 - 1.2 Set high expectations for pupils' behaviour, establishing and maintaining a good standard of behaviour management through well-focused teaching and through positive and productive relationships.
 - 1.3 Ensure a broad, balanced and meaningful curriculum is maintained based upon an activity - based approach which puts children at the centre of their learning.
 - 1.4 Interact with and support children, providing them with a secure environment to learn.
 - 1.5 Assist with the development of children's personal, social, emotional and language abilities.
 - 1.6 Support the development of children's basic skills, including physical co-ordination, speech and communication.
 - 1.6 Prepare, deliver, assess, display and record work for all children appropriate to their current educational programmes and in accordance with school policy.
2. **Planning and Setting Expectations/Pupil Achievement**
 - 2.1 Identify clear teaching objectives, content, lesson structures and sequences appropriate to the subject matter and the pupils being taught.

- 2.2 Set appropriate and demanding expectations for pupils' learning and motivation through such personal guidance, parental involvement and professional consultation as may be necessary. Set clear targets for pupils' learning, building on prior attainment.
- 2.3 Identify pupils who have special educational needs, and know where to get help in order to give positive and targeted support. Implement and keep records on Needs and Actions paperwork/My Support Plans. In accordance with school's SEND procedures

3. Assessment and Evaluation

- 3.1 Observe, assess and record each child's progress giving effective feedback to support future development and to identify next steps in their learning.
- 3.2 When applicable, understand the demands expected of pupils in relation to the National Curriculum in FS, KS1 and KS2.
- 3.3 Record children's attainments and provide reports in the form and at intervals required by the school and within requirements.

4. Pastoral

- 4.1 Register the attendance or absence of children in an assigned group and to follow the school procedure for the investigation of absences and the encouragement of regular attendance.
- 4.2 Promote the social welfare of individual children through personal counselling and by prompt referral to appropriate colleagues within the agreed procedures.
- 4.3 Attend within the specified time allocations and at reasonable advance notice such regular or occasional meetings with colleagues, parents or representatives of other bodies as required.

5. General

- 5.1 Supervise the orderly movement of children around the school and to actively maintain the good order and the health and safety of children engaged in school activities both on school premises and elsewhere.
- 5.2 Comply with arrangements made to cover the absence of colleagues, subject to current conditions of service.
- 5.3 Carry out all other duties appropriate to the level expected of a teacher relating to the efficient organisation of the school.
- 5.2 Participate in Performance Management in accordance with school policy and statutory guidance.

6. Specific

- 6.1 Work co-operatively with all staff to ensure comparability of educational

provision and continuity of learning.

- 6.2 Regularly revise and/or update relevant Schemes of work/planning in consultation with colleagues.
- 6.3 Support, advise and monitor colleagues, as appropriate.
- 6.4 Monitor and order resources in consultation with the Head Teacher.

As part of your wider duties and responsibilities you are required to promote and actively support the Councils responsibilities towards safeguarding. Safeguarding is about keeping people safe and protecting them from harm, neglect, abuse and injury. It is about creating safe places, being vigilant and doing something about any concerns you might have. Safeguarding relates to everyone who may be vulnerable, not just the very old and the very young. Please click [here](#) to read our safeguarding policy.

**Completed forms should be returned directly to
bursar@skelmanthorpeacademy.org by: 29.5.2020**

**Skelmanthorpe Academy
Personnel Specification**



POST TITLE: Temporary Main scale Teacher (Key Stage One)

Closing date: 29.5.2020

	CRITERIA	RANK	HOW IDENTIFIED
RELEVANT EXPERIENCE	Experience of/Ability to teach within Early Years Foundation Stage, KS1 and KS2 Experience of planning to meet individual needs Experience of working with pupils with SEN and additional needs Experience of using ICT in the classroom	A A A A	Application Form Interview
EDUCATION AND TRAINING	Qualified teacher status Relevant Early Years/ Primary training. Commitment to undertake further training for personal and for school development. Subject specialism in the areas of Art, Design, and Creative curriculum subjects which can be offered as a contribution to whole school development	A A A B	Application Form Interview Letter of Application
GENERAL AND SPECIAL KNOWLEDGE AND SKILLS	Effective classroom teacher. Ability to use a range of teaching styles. Thorough knowledge of EYFS Curriculum/Early Learning Goals/Knowledge of the new Primary National Curriculum Ability to differentiate thoroughly to meet the needs of all pupils including pupils with SEN and more able pupils Excellent classroom management skills Ability to raise expectations of children and promote high standards. Ability to produce an aesthetically pleasing environment for children.	A A A A A A A	Letter of Application Interview References
ANY ADDITIONAL FACTORS	Commitment to raising attainment for all children. Ability to work effectively as part of a team. Ability to liaise with and manage support staff effectively A positive and sensitive attitude to all children. Flexibility and adaptability Commitment to working in partnership with parents, governors and the community. An ability to respond positively to new challenges. Willingness to contribute fully to the life of the school including the development of extra-curricular activities Energy, enthusiasm and a sense of humour.	A A A A A A A A A	Letter of Application Interview References

Note to applicants: You will only be shortlisted from the details in the application form if you meet all the criteria ranked as A. If a large number of applications are received, only those who also meet the criteria ranked B will be shortlisted. If that still results in too many applicants to interview, the shortlist will be made from those who possess the majority, or all of the C ranked criteria.