

Parent Champion Volunteer Role Profile

Role Title: Parent Champion (volunteer)

Location: Batley, Dewsbury, Crosland Moor, Greenhead and other areas in Kirklees as required

Hours: Up to 5 hours per week/fortnight as required, which will include weekdays, weekends and occasional evenings to fit around existing commitments. (This would include initial and ongoing training plus support meetings with your Volunteer Co-ordinator and other parent champions)

Parent Champions will work in the community building relationships with parents. Parent Champions will be given clear direction on the work required in their area, which will include helping to increase the take-up of early learning places and access to other Council and community services.

Role Purpose and Responsibilities:

- Identify ideas to promote take up and access to Council and community services.
- Talk to parents and carers about the benefits of early learning for their child and family.
- Provide information, support and guidance to families to help them make choices about taking up their entitlement to free early learning (2, 3 & 4 year olds) including supporting parents to apply.
- Share information about local and national initiatives that will support parents and their children such as Kirklees 50 Things and Hungry Little Minds.
- Share information to support current early learning priorities for example healthy eating and regular physical activity.
- Provide guidance to parents and support them to access other agencies and services for more specific advice.
- Visit community groups, attend events and local parent groups to promote services.
- Record contact with families where consent is given and monitor progress, where appropriate follow up contact to offer additional support.
- Act in accordance with Kirklees policies and procedures.

Your skills:

- Ability to listen to parents and understand the barriers to accessing services and entitlements.
- Have a commitment to fairness and diversity.
- Ability to communicate with parents and family members using a variety of ways such as face to face discussion, email, text and social media.
- Build good knowledge of the community and links with local families.
- Ability to develop trusting relationships.
- Ability to keep basic records to monitor contact and progress.
- Willingness to undertake training and develop a basic knowledge of safeguarding children and how young children learn.

Behaviours and expectations

The right behaviours and attitudes are as important to us as the skills you bring to the role. We expect all our volunteers and employees to demonstrate the following behaviours:

- Positive
- Honesty
- Respectful
- Flexible
- Communicative
- Supportive

We ask that you promote and be a role model of the Council's expectations as a Kirklees Council volunteer. Find out more about [Council Behaviours and Expectations](#).

General information

- See your responsibilities related to [Safeguarding](#). Specific training will be given for the role.
- Able to work unsocial hours.
- Driving licence or able to travel independently across Kirklees, exceptions maybe made for disabled candidates.
- Training will be provided, including initial induction training and ongoing training to support future career development.

This is a flexible role and would suit someone who could fit this around their existing commitments. An enhanced DBS check is compulsory and will be undertaken before you start.

This volunteer specification is intended to provide a basic understanding of the responsibilities of this role. It is not possible to specify every detail and we ask that you work flexibly within your skills, knowledge and experience.

Applying for this role

Complete the application form and send to ahmed.salu@kirklees.gov.uk

If you would like an informal discussion before applying please email Ahmed Salu or phone 07779 430876.

Prospective volunteers will be contacted and invited to attend a short interview.