



Apprenticeship Job title	Educational Teaching Assistant Apprentice
Service/School	Ravenshall School
Qualification	NVQ L2 Teaching & Learning
Location	Ravensthorpe Road Dewsbury WF12 9EE
Salary	PLEASE INSERT KIRKLEES RATE OF PAY
Working week & Hours	31 hours Term Time only – 45.1 weeks
Contract type & Duration	Fixed-term Apprenticeship
Vacancy reference (AP No.)	852
Eligibility to apply	<p>Please note you are only eligible to apply for this role if:</p> <ul style="list-style-type: none"> • You have been resident in the UK for at least 3 years (there are some exceptions to this so applicants will need to be considered on case by case basis as required) • You are not in full time compulsory education • You are able to meet the entry requirements of the qualification and to undertake the studying and coursework required to complete the course

Apprenticeships with Ravenshall School

Ravenshall School is a special school catering for pupils aged 5-19 who have learning difficulties. Many of our pupils also have communication difficulties. We have 197 pupils on roll. Ravenshall School values and invests in all our staff by providing a range of appropriate CPD opportunities. We have a well resourced working environment and a supportive and collaborative team of staff.

Term time working arrangements are routinely operated within schools which involves you attending your place of work during the School's normal opening dates. The salary reflects this as you will be paid term time plus holiday pay.

The role

You will receive support and training to deliver the following outcomes:

- Work under the direction of the class teacher with children in the classroom, to support small groups of pupils on pre-planned activities to reinforce the teacher's approach
- To provide all aspects of care and supporting learning opportunities which may include washing, changing and feeding
- Undertake training to obtain recognised qualifications, including completing assignments on time, and attending all College sessions/ tutorials (if applicable)
- Uphold standards within the school by adhering to all policies and procedures
- Assist with meeting the personal and emotional needs of individual children
- Contribute towards an effective and supportive team environment
- Work collaboratively with colleagues to ensure the highest standards of education and care are provided
- Attend team meetings and contribute relevant ideas

General

- Contribute to high standards of hygiene and cleanliness in the school
- To undertake such other duties and responsibilities of an equivalent nature, as may be determined by the trainee's supervisor from time to time
- The trainee's duties must at all times be carried out in compliance with the school's Equal Opportunities Policy
- To respect the confidentiality of information received
- To be aware of all emergency and fire evacuation procedures
- To be aware of sections 7 & 8 of the Health and Safety at Work Act 1974
- To be aware that you may be required to work in different parts of the setting
- To promote and support the school's policies relating to safeguarding of children and young people within the workplaces.

Selection criteria

"We are looking for someone who is :.."

- Educated to GCSE standard (English and Maths grade 4 or above) or equivalent
- Able to demonstrate an aptitude for the skills taught in the Apprenticeship (for example through work experience, qualifications or references)
- Experience of Microsoft Office applications, including Word and Excel

Please not that:

- An enhanced Disclosure and Barring Service check will be required for this post. A conviction may not exclude candidates from appointment but will be considered as part of the recruitment process
- College attendance and successful completion of these studies is an essential requirement of this Apprenticeship.

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