

## Fusion Homes Supported Housing Officer - Employee Specification

Criteria		Essential	Desirable	How this will be assessed
<b>Experience</b>	1. At least 2 years' experience of working with vulnerable people and using support plans 2. Experience of working in the field of housing and homelessness. 3. Experience of multi-agency liaison work. 4. Experience of working with property owners. 5. Experience of dealing with anti-social behaviour. 6. Experience of housing management systems. 7. Experience of tenancy management from both client and landlord perspectives.	✓ ✓ ✓ ✓ ✓ ✓		App & Int Application App & Int App & Int App & Int App & Int App & Int
<b>Knowledge</b>	8. Knowledge of the effects of homelessness. 9. Knowledge of risk management systems. 10. Knowledge of safeguarding children and vulnerable adult procedures. 11. Knowledge of current welfare reforms. 12. Knowledge of housing and homelessness legislation.	✓ ✓ ✓ ✓	✓	App & Int App & Int App & Int App & Int App & Int
<b>Skills</b>	13. Excellent organisational skills. 14. Proven ability to work on own initiative. 15. Ability to manage own time and workload, and work independently. 16. Excellent spoken and written communication skills. 17. Ability to work to time schedules. 18. Good team working skills. 19. Ability to provide low level housing support directly to clients.	✓ ✓ ✓ ✓ ✓ ✓ ✓		Interview Interview App & Int Interview App & Int App & Int App & Int
<b>Attitude</b>	20. An understanding of good practice in relation to confidentiality and professional boundaries. 21. A willingness to learn and undertake training. 22. An understanding and commitment to the implementation and development of equality, diversity and inclusion practices. 23. A non-judgemental approach to working with people. 24. Ability to attend early occasional evening/weekend meetings and visits. 25. An enthusiasm for evaluation of practice.	✓ ✓ ✓ ✓ ✓		Interview Interview Interview Interview Interview

**N.B. When completing your application please ensure that you demonstrate how you meet each of these criteria.**