



Recruitment Information

Newhall Park Primary School

Newhall Road

Bierley

BD4 6AF

Telephone: 01274 778577

Email: office@newhallpark.bradford.sch.uk

Website: www.newhallparkprimary.net

Headteacher: Karren El Kheir

Succeeding Together

Welcome to our school



Dear Applicant

I am delighted that you are considering applying for the post of After School Care Club Assistant at Newhall Park Primary School. We are a two-form entry school with an excellent Early Years provision. Alongside the high quality education we provide to pupils, we create a safe, calm and fun learning environment with a wide range of extracurricular activities. This means that we are a vibrant and lively school and we seek to appoint people who will reflect our school's personality.

The school was judged to be 'Good' at our latest Ofsted inspection in November 2021 and we are very proud of many things about our school.

- Our children are positive, keen to learn and enjoy coming to school
- The hardworking staff are receptive to new ideas and work collaboratively together, welcoming professional development opportunities
- Vulnerable families benefit from strong support within school
- Pupil numbers are increasing each year and we have a 39/39 place Nursery
- Our parents are supportive and committed to the school
- We enjoy many positive and well established links with other schools.

Governors are passionate about teaching and learning and believe that every child should have the very best possible education and opportunities within their primary years.

We believe that comprehensive education is incomparable if done well and Newhall Park reflects the community it serves. We believe that all our pupils, regardless of starting point, can achieve great things. We never give up on any child.

To ensure this happens we wish to recruit positive, forward-looking and committed individuals who will work effectively with myself, the Senior Leadership Team and colleagues across the school.

If you share our values and think you have what it takes to help drive forward our agenda for excellence and continuous improvement then please come and visit us to look around.

I look forward to meeting and interviewing motivated candidates interested in joining our successful school.

A sincere thank you for your interest.

A handwritten signature in black ink that reads 'Karren El Kheir'.

Karren El Kheir
Headteacher

About Us

Newhall Park Primary School is a good school with a strong emphasis on nurture. We concentrate on breaking down barriers for the children to enable them to thrive. People matter and the people who matter to us the most are our children.

Our commitment to the redistribution of opportunity for all is reflected in our curriculum. Equality is paramount and we work tirelessly to develop the skills and knowledge in all our children that they will need to succeed in life. The key aim of the curriculum at Newhall Park is to prepare our children for their future lives in education, the work place and as citizens of the world. It is our role to broaden horizons and open possibilities. We take this role very seriously.

The staff are a dedicated team and there is a strong focus on empowerment through training, coaching and promoting positive well-being.

The excellent start begins in Nursery and continues throughout the school with staff providing a happy, caring and purposeful environment, and a curriculum that excites and stimulates children's imaginations and creative thinking.

The school performs well with children making good progress and making the best of their potential and developing excellent learning skills. We nurture and support talent and interests, however diverse, and we want every pupil to have special memories of their time here. Staff work hard and enthusiastically, in close partnership with parents and members of the Governing Body.

We have a breakfast club and after school care club.

School Values

Our school motto "Succeeding Together" is reflective of the great value we place on the partnerships we share with our families and the local community.

- We are very proud of our school.
- We believe that the partnership between home and school is crucially important.
- We aim to provide a **secure**, **happy** and **inspiring** environment at Newhall Park with an ethos of achievement for all.
- We emphasise positive behaviour and encourage all members of our community to be **respectful** towards others and **determined** in their approach to challenges.



Secure
Respectful
Happy
Inspiring
Determined

Application Process

Please visit our website www.newhallparkprimary.net and download the recruitment information, job specification, person specification and application form.

How to apply for our vacancies

- Complete the application form providing full details of your education and employment history, including any unpaid or voluntary work.
- Where there are gaps in your employment, please state the reasons why (e.g. gap year, career break, unemployed etc.).
- Applications should be completed and received by post or email no later than the deadline on the advert.
- Use the job description and person specification as your guide and give specific examples, where possible, to demonstrate how you match the requirements for this post.
- We require details of three referees, one of which must be your current or most recent employer. Please provide their names, email addresses and daytime contact numbers.
- Please sign the declaration on the final page of the application form. If you are submitting your application electronically, you will be required to sign this page if invited for interview. CVs are not accepted as part of the application process.
- Please ensure you fully complete the application form. If you have a disability that prevents you from completing the application form, please contact the school to discuss.

Important Information

- Applications will be evaluated against the requirements of the post, with those candidates that best fit the requirements being shortlisted.
- Details of the interview programme will be confirmed after the closing date. If you have not been contacted within two weeks of the closing date, please assume you have not been shortlisted. In this case, may we thank you in advance for your interest in this post and wish you the very best for the future.
- We would warmly welcome you to visit our school and if you would like to take advantage of a tour, please contact the school to make arrangements for a visit.

References

References will be sought for shortlisted candidates prior to the assessment date. Please make sure your referees are aware of your application and that they are able to provide a swift turn round. Preferred referees are your last two employers and you should provide their official organisation contact details.

Safeguarding

Newhall Park Primary School is committed to safeguarding and promoting the welfare of children. All posts are subject to an enhanced DBS check. Proof of eligibility to work in the UK will be required. Any conditional offer of employment is contingent upon satisfactory vetting including the satisfactory completion of an enhanced DBS check and the receipt of satisfactory references.

Equal Rights

Our school is an equal rights employer. We require our governors and employees to follow our equality policies and to follow all statutory requirements concerning age, race, religious, sex, sexual orientation and disability discrimination. We respect and protect the rights of people with disabilities both in terms of equal opportunity for employment and access to the school's services.

Disabled Applicants

Disabled applicants are guaranteed an interview if they meet the essential requirements of the Personnel Specification. As an equal rights employer our school is committed to make any necessary reasonable adjustments to the selection process, the job role and the working environment that would enable access to employment opportunities for disabled people. Where a disabled applicant is being assessed the selection panel's decisions will be based on an assessment of that person's expected capabilities once reasonable adjustments have been made.