



Role description BOARD OF TRUSTEES – TREASURER

Main Responsibilities:

- Maintain effective governance of the Organisations affairs, ensuring financial viability.
- Ensuring that proper processes and procedures exist for assuring all financial records, decisions and delegations are maintained.

In More Detail:

Strategic

- Assist and advise in the formation of Fusion Housing's business strategy with particular regard to ensuring that we have the financial resources to deliver the strategy.

Financial Management

- Ensure that the Board receives appropriate budgetary and financial information on the activities of Fusion Housing including Annual Accounts. .
- Ensure that all accounts are prepared and disclosed in the form required by Funders, Statutory Bodies and The Charity Commission.
- Recommend to the Board appropriate accounting procedures, controls and policies consistent with the scheme of delegation.
- Oversee the appointment of auditors and review on a regular basis.
- Work in close partnership with the Fusion Housing Finance Manager and Director in executing their responsibilities and achieving their goals.

Governance

- Ensure that the Board of Trustees is aware of its financial duties and responsibilities and the need to comply with all legislation.
- Ensure that the Board's scheme of delegation in relation to financial management is reviewed on a regular basis.
- Act as the Chair of the Finance Sub-Committee of the Board.

Promotion of the Organisation

- Where possible to promote the work of Fusion Housing.
- Act in the best interests of the Organisation.

These responsibilities are in addition to the general responsibilities held by Fusion Housing Trustees as detailed in the Trustee Board Member role description.